

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**REGULAR MEETING**

**DATE:** February 13, 2014

**TIME:** Regular Meeting 7:00 p.m. – Board Room

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

**I. REGULAR MEETING**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Approval of the Minutes

1-12

It is recommended that the Governing Board approve the Minutes of the January 23, 2014 Regular Meeting and Executive Session (all Governing Board members were present).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Current Events and Acknowledgments: Governing Board and Superintendent
  - *Celebrating Our Successes!* Tricia Heller-Johnson, Principal of Lookout Mountain Elementary School, will share information regarding the school's student achievement gains.
- G. Special Recognition
  - Special recognition of 7<sup>th</sup> grader, Maldaa Al Kusairy, from Sweetwater School who placed 2<sup>nd</sup> in the ASU/MLK bookmark contest.
  - Special recognition of 7<sup>th</sup> grader, Shydale Tribett, from Sweetwater School who had her essay published in the *Arizona Republic* in their "Holiday Meaning" contest.
- H. Public Participation\*\*
  - Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
  - Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- I. It is recommended that the Governing Board approve the Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## II. CONSENT AGENDA

- \*A. Approval/Ratification of Vouchers 13  
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- \*B. Personnel Items 14-18  
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- \*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 19-20
1. Scot Lemon donated children's books with an approximate value of \$600.00 to be used for the benefit of students in Washington Elementary School District.
  2. General Mills Box Tops for Education donated a check in the amount of \$549.50 to be used for the benefit of students at Sunnyslope School.
  3. General Mills Box Tops for Education donated a check in the amount of \$717.80 to be used for the benefit of students at Maryland School.
  4. General Mills Box Tops for Education donated a check in the amount of \$526.00 to be used for the benefit of students at Tumbleweed Elementary School.
  5. The Parent/Teacher Organization at Lookout Mountain Elementary School donated a check in the amount of \$681.24 to be used to purchase cubbies for students.
  6. The Parent/Teacher Organization at Mountain View School donated a check in the amount of \$587.20 to be used for an overnight field trip.
  7. Michael Lupnacca, through United Way, donated a check in the amount of \$400.00 to be used for the benefit of students at Sunburst Elementary School.
  8. Genesco donated a check in the amount of \$861.40 to be used for the benefit of students at Richard E. Miller Elementary School.
  9. Target Scholarship America donated a check in the amount of \$700.00 to be used for the benefit of Ironwood Elementary School students attending a field trip to the Phoenix Zoo.
  10. Target Scholarship America donated a check in the amount of \$700.00 to be used for a field trip for Orangewood School students.
  11. First Christian Church donated a check in the amount of \$500.00 to be used to purchase school uniforms at Mountain View School.
  12. Walmart donated two checks with a total amount of \$1,000.00 to be used to renew the Accelerated Reader Program at Acacia Elementary School.
- \*D. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC), Strategic Alliance for Volume Expenditures (SAVE) and 1 Government Procurement Alliance (1GPA) 21-23
- \*E. Issue RFPs for Specified Services – Contracted Transportation Services, District Travel Services, Conference and Banquet Services, and Legal Services 24-25
- \*F. Grand Canyon University Agreement 26-30

### **III. ACTION / DISCUSSION ITEMS**

- A. 2013-2014 Revenue Budget (David Velazquez) 31-33  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Update Regarding "Move on When Reading" and to Consider and, if Deemed Acceptable, Approve the First Reading of Proposed Amended Board Policy IKE – Promotion and Retention of Students (Janet Sullivan) 34-43  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

### **IV. INFORMATION / DISCUSSION ITEMS**

- A. Trust Board Update (Chris Maza and D. Rex Shumway) 44-45
- B. Discussion of Travel to Attend the National School Boards Association (NSBA) Conference (Bill Adams) 46-66

### **V. FUTURE AGENDA ITEMS**

### **VI. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

## GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

January 23, 2014

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Chris Maza. Governing Board member Mr. Aaron Jahneke joined the meeting at 7:05 p.m.

**B. Moment of Silence and Meditation**

Mrs. Lambert called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mrs. Lambert led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda****UNANIMOUS**

A motion was made by Ms. Graziano that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Maza. The motion carried.

**E. Approval of the Minutes****UNANIMOUS**

A motion was made by Mr. Maza that the Governing Board approve the Minutes of the January 9, 2014 Regular Meeting and Executive Session. The motion was seconded by Mr. Adams. The motion carried.

**F. Current Events and Acknowledgments: Governing Board and Superintendent**

Mrs. Lambert welcomed Kory Fortin from Boy Scout Troop #124 who was working on his Citizenship in the Community badge. His mother attended the meeting with Kory and is a District employee.

Ms. Graziano made the following acknowledgments:

- Thanked the Sweetwater School special needs students, and especially Celeste, for the beautiful artwork and calendar.
- Thanked the students and art teachers at Chaparral, Ironwood, John Jacobs, Lookout Mountain, Moon Mountain, and Shaw Butte schools for the artwork displayed in the Governing Board Room.

Mr. Adams shared that he enjoyed visiting Washington Elementary School, Principal Sean Carney, and his wonderful staff.

Dr. Cook acknowledged Amanda McAdams, currently an employee of the Glendale Union High School District, who is doing an internship with her. One of the requirements of the internship is to attend a Governing Board meeting.

**G. Special Recognition**

- Dr. Cook stated that the District had two questions on the ballot in November 2013 and there were hundreds of volunteers who made a yeoman effort for many months prior to the election. Dr. Cook acknowledged the volunteers in

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the audience and thanked them for their efforts. Dr. Cook acknowledged the following leaders of Invest in Education, a Political Action Committee (PAC), for their commitment and passion for the cause: Co-Chairs Sandy Mendez-Benson and Pat MacArthur; Treasurer Sherry Dudek; Team Leaders Natalie Veidmark and Tevis Madison. Each team leader was presented with a recognition plaque.

Dr. Cook acknowledged and thanked Jill Hicks and Sue Snyder for the hundreds of hours of personal time they spent working on the election. They were presented with flowers.

Mrs. Lambert thanked everyone for their support and efforts.

Sandy Mendez-Benson thanked the hundreds of volunteers who worked with the PAC. She acknowledged and thanked Jill Hicks and Sue Snyder for the many hours of personal time they spent with the PAC. Ms. Mendez-Benson stated her work for the District was a labor of love – love for our kids and love for our community.

- Dr. Cook recognized the immediate past President of the Governing Board, Chris Maza, and presented him with an engraved gavel commemorating his years of service. Dr. Cook stated that the District had benefited greatly from his leadership for three years. Dr. Cook acknowledged that Mr. Maza had served the District and the Governing Board with dignity, had a larger than life presence which benefited the District a number of times, particularly during the challenging years, and had an awesome sense of humor.

Mr. Maza referred to Ms. Mendez-Benson's words about "love" and appreciated everyone for the work that they do through love....for the children, for the school District, and for each other as colleagues and staff. Mr. Maza stated that it was the reason he chose to work with the Governing Board in any capacity and it was okay to love....the Washington Elementary School District, the kids, and public education.

Mrs. Lambert thanked Mr. Maza for his leadership and Mr. Jahneke for his service as Vice President the past few years.

#### **H. Public Participation**

There was no public participation.

#### **I. Approval of the Consent Agenda**

**UNANIMOUS**

A motion was made by Mr. Jahneke that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mr. Adams. The motion carried.

### **II. CONSENT AGENDA**

#### **\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

#### **\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

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**\*C. Public Gifts and Donations**

**UNANIMOUS**

Approved the public gifts and donations as presented.

1. Cactus Wren Little League donated the repair/remodel of the dugout bench with a value of approximately \$500.00 for the benefit of students at Cactus Wren Elementary School.
2. Johnson International, Inc. donated a check in the amount of \$1,000.00 to be used for the benefit of students in the after-school PAC Program at Desert View Elementary School.
3. General Mills Box Tops for Education donated a check in the amount of \$593.50 to be used for the benefit of students at Moon Mountain Elementary School.
4. General Mills Box Tops for Education donated a check in the amount of \$545.00 to be used to purchase library books for Mountain Sky Junior High School.
5. Alex Lowy donated a check in the amount of \$1,000.00 to be used for wrestling and other sports programs at Mountain Sky Junior High School.
6. Phoenix First Christian Church donated food boxes with an approximate value of \$7,500.00 for families of 21<sup>st</sup> Century students at Sunnyslope School.
7. Donors Choose.org donated ukulele stations with an approximate value of \$800.00 for the benefit of music students at Sunset Elementary School.
8. Orangewood Parent/Teacher Association donated a check in the amount of \$555.00 to be used for transportation for 6<sup>th</sup> grade field trips at Orangewood School.
9. Stacy Alyse Wieser donated a check in the amount of \$1,000.00 to be used for the athletic programs at Orangewood School.
10. Safeway Foundation donated a check in the amount of \$1,100.00 to be used for students and their families at Sweetwater School.
11. Kroger/Fry's Food Stores donated a check in the amount of \$828.29 to be used for the benefit of students at Tumbleweed Elementary School.
12. Delta Dental (through the Arizona Science Center) donated a check in the amount of \$300.00 to be used for tabletop activities for Family Fun Night at Cactus Wren Elementary School.
13. The Mr. Holland's Opus Foundation donated musical instruments with an approximate value of \$20,062.00 for the benefit of music students at Richard E. Miller Elementary School.
14. WorldatWork donated backpacks filled with school supplies with an approximate value of \$300.00 for the benefit of McKinney-Vento students.

**\*D. Out-of-County/State Field Trip**

**UNANIMOUS**

1. Angela Clipper, Sweetwater School, submitted an out-of-county/state field trip to Arizona Renaissance Festival, Gold Canyon, AZ, March 4, 2014, for 6<sup>th</sup> grade students at a cost of \$916.50.

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2. Patricia Rich, Abraham Lincoln Traditional School, submitted an out-of-county/state field trip to Out of Africa, Camp Verde, AZ, February 13, 2014, for 7<sup>th</sup> and 8<sup>th</sup> grade students at a cost of \$4,290.07.

- \*E. Acceptance of the John C. Lincoln Health Foundation Grant in the Amount of \$3,789.00** **UNANIMOUS**
- \*F. Teacher Evaluation System Verification – Statement of Assurance** **UNANIMOUS**
- \*G. Agreement with Arizona State University for Student Field Placement – Speech Pathologists** **UNANIMOUS**

### **III. ACTION / DISCUSSION ITEM**

- A. To Consider and, if Deemed Acceptable, Adopt a Resolution Authorizing Execution of the Equipment Lease/Purchase Agreement and Acquisition Fund and Account Control Agreement for the Lease Purchase of Certain Energy Conservation Measures within the District, and Delegating to the Governing Board President, District Superintendent, and the Business Services Director of the District the Authority to Approve and Complete Such Documents** **UNANIMOUS**

Dr. Cook advised the Board that it had been previously presented with information regarding energy savings performance contracts (ESPCs) and it was now being presented with information for the financing portion. Dr. Cook introduced Ms. Cathy Thompson to provide information to the Board.

Ms. Thompson stated that the final stage of the performance contract project was a 15 year capital lease. The total cost of the equipment and installation to be financed is \$5,864,900.00 and the total cost of financing is \$1,959,928.00. Ms. Thompson advised that an attractive feature of the lease is that it is level payments every year which will make it easier for budgeting purposes. Another consideration of the financing is that there is no prepayment penalty.

Ms. Thompson advised that the following individuals were available to answer questions from the Board: Jim Giel, attorney from Gust Rosenfeld; Lee Davis from Zion's First National Bank; and Ben Madsen from Midstate Energy.

Mr. Adams thanked Ms. Thompson and her team for answering questions from the Board, through the Superintendent, prior to the Governing Board meeting. He appreciated the due diligence and the many man hours of Ms. Thompson and the team for the project. Mr. Adams stated it made his decision easy to make and also made it easier to speak intelligently to community members regarding the reason for pursuing this project.

Ms. Graziano thanked Ms. Thompson for the information and asked the following questions:

- Will the cost savings not only cover the cost of the loan, but also the interest? Ms. Thompson replied in the affirmative.
- Because it is a lease purchase plan, will the equipment become the property of the District after the final payment is made? Ms. Thompson responded that the District would take ownership of the equipment when it was installed. However, if the District failed to make the payments, the equipment could be removed.
- When will the equipment installation begin after the loan is finalized in February? Ms. Thompson stated that they hope to begin the equipment installation immediately following the finalization of the financing. Ms.

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Thompson advised that the completion of the project should be approximately 8-9 months.

- Will the cost savings be enough to pay for the first loan payment in August 2014? Ms. Thompson replied that although the District anticipates some cost savings in the first few months, the loan payments will be budgeted. Ms. Thompson stated that a measurement and verification will be conducted every year and Midstate Energy will be responsible for the energy savings per the Guaranteed Savings Agreement.
- What happens if Midstate Energy went out of business before the District paid off the loan? Mr. Jim Giel responded that this was a potential risk because Midstate Energy was offering a 15 year guarantee. Mr. Giel stated that Zion's First National Bank was a sophisticated investor and would assume the risk if Midstate Energy were to go out of business and have the ability to foreclose on the equipment.

Mr. Ben Madsen responded to Ms. Graziano's first question and advised that the District would see some cost savings during the 8-9 month construction period. Mr. Madsen further advised that the District would directly receive approximately \$300,000.00 in rebates from Arizona Public Service (APS). Mr. Madsen stated that Midstate Energy had been in existence for 28 years and assured Ms. Graziano that the company was dependable and would continue to be in business for 15 more years.

Mr. Jahneke reiterated Ms. Thompson's comments in prior meetings regarding this subject. Ms. Thompson had stated that she felt more comfortable with the changes in the statutes which provided more protection for the District and the reason she considered this energy savings project. Mr. Jahneke stated that he was excited with the energy savings opportunities.

A motion was made by Mr. Maza that the Governing Board adopt a resolution authorizing the execution of the Equipment Lease/Purchase Agreement and Acquisition Fund and Account Control Agreement with Zion's First National Bank for the lease purchase of energy conservation measures within the District, and delegating to the Governing Board President, District Superintendent, and the Business Services Director of the District the authority to complete such documents. The motion was seconded by Mr. Adams. The motion carried.

#### **IV. INFORMATION / DISCUSSION ITEMS**

##### **A. Student Travel Update**

Dr. Cook advised the Board that Ms. Graziano had requested a Future Agenda Item regarding student travel. Dr. Cook introduced Dr. Maggie Westhoff who, in turn, introduced two members from the current student travel study team to do the presentation: Jennifer Griggs, teacher at Desert View Elementary School, and Barbara Alspaugh, teacher at Arroyo Elementary School.

Ms. Griggs thanked the District for giving students the opportunity for life experiences they might not have had. She stated that the student travel study team was given the task of reviewing the requirement that the travel agency vendor must be used for all out-of-state travel. The team reviewed the out-of-state travel process, from planning a trip to the complexities of the procurement process, and spoke to principals and teachers experienced with student travel. Ms. Griggs advised that the number one concern of the study team was student and staff safety.



Ms. Griggs advised that the study team reached a consensus that a vendor would be the wisest, safest, and most secure way for our students and staff to travel. The study team also developed a student travel manual and required training for any staff member planning a trip.

Ms. Alspaugh stated that the study team received useful information regarding procurement rules and bid limits. She reported that without a travel agency vendor and even with the new limits set this fall, those out-of-state trips would still be outside the procurement limits. After careful consideration, the committee believed it was in the best interest for the District to continue to use a travel agency vendor.

Ms. Alspaugh advised the Board of the final recommendations by the study team:

- Continue the protocol requiring the use of a travel agency vendor for all student out-of-state travel.
- Have the staff attend required training prior to beginning the planning process for student out-of-state travel.

Ms. Graziano expressed her concern for requiring the use of a travel agency vendor for all student out-of-state travel. She preferred having the travel agency as an option, not a requirement. She asked that other options be made available for teachers planning a trip for the best interest of the students, e.g., no additional cost due to travel agency fees.

Ms. Graziano asked the following questions:

- How does using the required travel agency vendor ensure the safety of our students? Dr. Westhoff advised that several teachers had problems during out-of-state field trips, e.g., upon arrival at the sites, warrants/checks had not cleared to pay for the hotel and there was a fire on one Catalina Island trip where the students had to be evacuated. The teachers felt that having the travel agency to contact for any situation and resolution would have been helpful. Therefore, the study team felt that the recommendation to use the travel agency vendor was the best decision for the safety of the students.
- Isn't the District ultimately responsible for the liability? Dr. Westhoff replied in the affirmative. Dr. Westhoff reported that some situations required immediate contact with the travel agency to start handling all of the resolutions. Ms. Cathy Thompson shared that there was an incident where people were having difficulty reaching an administrator in a timely manner on a weekend. She stated that teachers did not have availability on their credit cards to cover the expense of an overnight hotel stay or to pay for a second bus. She stated that for each story that was shared, it always went back to student safety and resolution of any scenario. Ms. Graziano expressed concern about not reaching administrators when students are on out-of-county/state field trips.
- Ms. Graziano suggested adding to the training manual that teachers should have their administrator's phone number when going on an out-of-state trip. Dr. Westhoff replied that it was in the training manual. Dr. Westhoff stated that the training was designed to instruct teachers planning an out-of-state field trip from the beginning steps of the roles and responsibilities of each party and then the steps of any scenario that might occur and how to resolve it and who to contact. Dr. Westhoff reported that two of the most popular trips (CIMI and Disneyland) were above the bidding limits. She advised that Ms. Thompson had educated the study team about bidding limits. Ms. Graziano commented that other large districts do not have this specific requirement for their out-of-state student travel.
- The presentation stated that information was gathered from teachers who had

traveled with students over the past three years. Did all of the teachers receive the questionnaire? Dr. Westhoff replied that the survey was sent to every teacher who requested approval for out-of-state field trips on a Governing Board agenda. Ms. Graziano expressed concern that all we have are opinions and not data as back up. Ms. Graziano requested a copy of the survey questions and the responses. Dr. Westhoff advised she would provide the information.

- Suggested that a list of accredited vendors for any kind of travel, e.g., bus, hotel, etc., be included in the training manual. Instruct teachers on the vendor approval process in the event they want to use a different travel agent which would eliminate the misconception that there is only one vendor they can use.

Mrs. Lambert stated that she had been involved with the discussions over the years while serving on the Governing Board regarding out-of-state field trip stories and scenarios that caused the District to go in this direction. Mrs. Lambert stated that it would be helpful if teachers receive the training to learn what is available, what is required, and follow the procurement laws. We never want to encourage employees to violate policy and regulation because they have to be followed. Mrs. Lambert reported that she remembers the stories of panic calls from teachers and parents regarding emergency situations on a trip. She stated that we want to make the trips a great experience for the students and for them to be protected and safe and felt that it had benefited the District to use the travel agency vendors. Mrs. Lambert stated that we need to remember that we have procedures that need to be followed as a District.

Mr. Maza thanked the committee for their work and appreciated that the two teachers from the study team were there to make the presentation. Mr. Maza stated that he believed there was data in storytelling. He thanked the administrators for hiring great teachers who were able to make split second decisions for an emergency situation on an out-of-state field trip. The teachers would then call the administrator who might be in a meeting with the phone on silent and unable to be reached, but appreciated that the travel agency provided a phone number of someone to contact. Mr. Maza stated that the best we can do is to listen to the stories. He said that with extensive input and ensuring that students are safe, there will be a cost to that. He appreciated that the study team had addressed cost in its discussion and had student safety as a major concern. Mr. Maza valued that administrators, although it is not required of them, are on call 24-7. He stated that any administrator would want to assist with an out-of-state field trip site emergency situation, but sometimes the best case scenario is to have a travel agent handling the resolution.

Dr. Westhoff advised the Board that the study team planned to develop an exit interview to conduct with the teacher or team that planned the trip. The study team will gather the data to ensure that the training worked to develop skills for planning the out-of-state field trips.

## **B. Technology Update**

Dr. Cook advised the Board that they were being offered a series of ideas regarding how the District would proceed in light of the fact that the capital override failed last November. Dr. Cook stated that there was no option that was as good, as inexpensive, or as efficient as the override would have been, but a group of WESD administrators had spent a lot of time thinking through what some options might be. Dr. Cook asked the Board for some direction on the subject matter to be presented. Dr. Cook introduced Ms. Sue Snyder to provide the presentation and who, in turn, introduced Mr. Chris Lieurance.

Ms. Snyder advised the Board that the WESD administrators met to address how the

District could address its most dire technology challenges in light of its failed November 2013 capital override election by 38 votes. Ms. Snyder reviewed the group's key discussion points.

Ms. Graziano referred to the Key Discussion Point: Use of Unrestricted Capital for Technology. Ms. Graziano asked if it was correct that if unrestricted capital was used for technology, it meant that it could not be used for anything else. She was advised that the statement was correct.

Ms. Graziano referenced the Key Discussion Point: Wireless Handheld Computing Devices for Students and that the District was trying to find other options to provide students with devices. Ms. Graziano offered her personal opinion that voters had told the District twice that they do not think it is important and they don't want the students to have the wireless handheld computing devices which is terrible, but we need to listen to the voters. She did not think it was a good idea to take out other things to get these devices for the students, especially taking money out of math adoption. Ms. Graziano stated she realized that purchasing additional bandwidth and upgrading the computers to meet State requirements for future online testing would have eventual potential savings, but was concerned about the individual handheld devices.

Dr. Cook responded that there probably was not a possibility of putting wireless devices in every student's hands without a capital override and agreed that the voters had told the District no twice. Dr. Cook advised that there were other options that have been reviewed with some of the communication companies where the District could possibly purchase a few at a limited cost, but it would never be the scope that the District had planned for, or hoped for, with the override. Dr. Cook reported that the thinking behind using some of the funding allocation for math adoption materials was because a fairly liberal amount was budgeted for math adoption and some of the materials may not come to that budgeted amount, depending on what the teachers select, but there will not be enough left from the math adoption budget to do anything meaningful for wireless devices for children.

Mrs. Lambert commented that she believed these were only key discussion points to assist in developing the six options and that the handheld devices were not in any of the six options to be presented. Dr. Cook confirmed that the handheld devices were only mentioned during discussion and not in any of the six options. Mrs. Lambert stated that she did not know if the voters had told the District that they did not think it was important for the students to have wireless handheld computing devices. However, Mrs. Lambert felt that the voters did not want to pay additional tax dollars to do it.

Ms. Thompson advised that they would need to look at working with the Math Adoption Committee on their budget in order to upgrade current computers and to increase bandwidth.

Ms. Snyder stated that the group had identified six possible options for addressing the District's most urgent technology needs. The options were presented individually (advantages, disadvantages and estimated costs) to give the Governing Board the opportunity to ask questions of Mr. Lieurance or offer feedback.

**OPTION A:** Maintain the status quo

- Mr. Jahneke commented that it was disappointing that the District had to use outdated software.
- Mrs. Lambert commented that although there was no immediate cost, future equipment failures could result in large expenses.

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**OPTION B:** Upgrade teacher and school office desktop computers, adding 3 gigabytes of RAM and replacing the hard driver per computer.

- Mrs. Lambert asked if the District was limited to using unrestricted capital funding for these options. Ms. Thompson responded that the difficulty was that in the past, there were grant funds available for some of these items, however, they were no longer available. Ms. Thompson reported that unrestricted capital was the only funding available at this time.
- Mr. Adams asked about the disadvantage that some current software may not run. Mr. Lieurance responded that some older versions of software would only run with the current configurations, e.g., one of the grade book software programs. He stated this was nothing major as they were considering upgrading the software. Ms. Janet Sullivan stated that some of the software that the District is currently using are educationally based, e.g., Read180, Rosetta Stone, SuccessMaker. Ms. Sullivan advised that they were older versions that were not able to be upgraded to newer versions because they were not compatible with our current computers and not being supported. Ms. Sullivan reported that we have older versions and in some cases struggle with the upgrades we are able to do because they are older versions. Thus, we are in a "Catch 22".

**OPTION C:** Replace key network infrastructure in order to reduce annual bandwidth costs, and purchase additional bandwidth; continue utilization of E-rate.

- Ms. Graziano asked if Option C included most of the items listed in Option B. Mr. Lieurance replied that Options B and C were totally different. He explained that Option C was for the hardware that connects the schools to each other, to the District office, and to the Internet.
- Ms. Graziano asked if Options B and C were compatible. Mr. Lieurance responded that they were completely different.
- Mr. Jahneke asked if there was a downside to the continued utilization of the E-rate or do you anticipate there will not be as much funding. Mr. Lieurance responded that there was always the risk of not getting E-rate funding and it could be changed by the Federal government, however, the District would always apply for the E-rate funding because it was a substantial amount.
- Mrs. Lambert asked why the E-rate application, due the end of March 2014, was listed as a disadvantage. Mr. Lieurance replied that a decision would need to be made soon in order to complete the application before the deadline.
- Mrs. Lambert stated that Option C would increase key network infrastructure, but we would not be upgrading the computers to benefit the increase. Mr. Lieurance stated that the two options were not connected and that the configuration is so old that we are paying more for it than we should. If Option C were to be implemented, the District would pay less for twice the amount of current bandwidth. Mr. Lieurance stated that the District needs to correct this situation to be financially, fiscally responsible.
- Mr. Maza asked if the options were mutually exclusive meaning that the Board did not have to choose only one option, but could elect to choose several options for consideration. Dr. Cook responded that Mr. Maza was correct that the options were not mutually exclusive and more than one option could be considered.
- Mr. Adams stated that both Options B and C appeared to be needed, however, questioned which should be considered first. Mr. Maza commented that it seemed that the two options needed to occur and it behooved the Board to consider the two options in tandem.
- Ms. Graziano commented that the cost savings from Option C could pay for the estimated costs of Options B and B in three years.

**OPTION D:** Acquire network infrastructure equipment via lease or lease/purchase agreement.

- Mrs. Lambert asked for an explanation of what Option D would purchase. Mr. Lieurance responded that Option D would purchase additional network infrastructure equipment not included in Option C which would increase processing speed for users. Mr. Lieurance reported that this infrastructure was also needed for the elevators, fire alarms, security alarms, security cameras, and telephones to work efficiently.
- Mrs. Lambert asked if the cost savings in Option C also applied to the lease in Option D. Mr. Lieurance replied that they involve two different funding sources - Option C is for utilities and Option D is capital.
- Mr. Adams asked if the District had funds to support the estimated lease cost for Option D. Ms. Thompson stated she would need to look at budgeting options to pay for the lease.

**OPTION E:** Following standardization parameters, have schools use their unrestricted capital allocation to address their prioritized capital needs; possibly increase available capital funds by limiting funds for upcoming math adoption.

- Ms. Graziano had a concern regarding inequity for schools because schools have different individual needs and different unrestricted capital budgets.
- Mr. Jahneke agreed with Ms. Graziano and commented that the District strives for parity in programming and felt we should also have parity in technology.

**OPTION F:** Explore the following funding sources to enable replacement of failing sound and/or intercom systems: savings from existing bond projects; inclusion of system replacements in future bond project plans; AZ School Facilities Board grants.

- Mr. Jahneke asked how many failing intercom systems the District had. Mr. Lieurance reported that the District had five failing intercom systems. He stated that the intercom systems affect critical areas, e.g., no bells, no announcements, no all calls, no clocks.

Ms. Snyder presented the conclusions from the WESD administrators.

Mr. Maza made the following comments:

- Appreciated the time and thought that went into preparing the information.
- Agreed with Mrs. Lambert's comments that the community members voted no to raise taxes, not to address the District's technology needs.
- Believed Options B and C were necessary and needed to occur in tandem to be effective. He felt that the costs for Options B and C were the price of doing business and it was essential to do it for the kids.
- Felt that Option D should be seriously considered, however, realized this was the most controversial option. Because of the record of evidence, he felt this was an investment and stated that debt with a purpose was an investment.
- Was comfortable with Options B, C, and D because careful thought had been given by District personnel and the options were conservative and savvy in dealing with the money.

Mr. Jahneke agreed with Mr. Maza that Options B and C are needed and Option D should be considered seriously. He also felt that Option D was a safety issue, but realized that the District did not have the funding available and would have to use a piecemeal approach to upgrade the sound and intercom systems. Mr. Maza agreed with Mr. Jahneke that the District was forced to use a piecemeal manner by fixing systems as they broke down.

January 23, 2014

Mr. Adams appreciated the report and echoed the sentiments of his fellow Board members. He realized the need for all of the options, however, understood that it was not feasible to accommodate all of the needs.

Mrs. Lambert agreed with her fellow Board members that Option B should be the first consideration. She asked if Options C and D had to be done separately or could they be done together. Mr. Lieurance replied that it could be done together, but probably not feasible due to the estimated cost of Option D. Mr. Lieurance stated that critical pieces of the key network infrastructure were listed on Option C with the remainder of the infrastructure on Option D. He advised that if the E-rate application was approved, the equipment would need to be installed and configured prior to July 1, 2014.

Mrs. Lambert asked if the E-rate application was for a three year grant. Mr. Lieurance replied that it was annual, but could possibly be based on multi-year contracts.

Mr. Lieurance stated that the options identified all of the critical issues that need to be addressed due to the failure of the capital override.

Mr. Maza felt that the committee did not approach this subject as to what the District could purchase with funds that it has, but tried to find alternative funding options for that which is needed. Mrs. Lambert agreed and stated that this was the biggest challenge that we face. Mrs. Lambert expressed concern about future capital funding because she had heard rumors that there was a legislative bill to eliminate capital dollars as part of the funding source for schools. Ms. Thompson reported that some of the infrastructure could be incorporated into bond funding, however, the difficulty was that there were bond projects already committed. Ms. Thompson stated another option was to request another bond authorization at a future date.

Mrs. Lambert referred to the estimated capital expenses in these options and asked if the projects were for this school year or next year. Ms. Thompson responded that the goal was to have it done before the next school year if an alternative funding option could be found.

Dr. Cook thanked the Board members for their consideration and feedback for the options presented which was very helpful for the committee. Dr. Cook stated that the committee tried to figure out how to do the most needed things first and make the greatest impact with the funds that are available. She advised the Board that if the committee pursued a lease purchase for Options B and C, they would bring the recommendation to the Board for its approval.

Mrs. Lambert thanked the Board for their attention and level of discussion. She stated that people forget that technology is not a luxury, but is a necessity and part of teaching to educate our children to the best of our ability.

Mrs. Lambert thanked the committee for their hard work and efforts and answering all of the questions from the Board.

**V. FUTURE AGENDA ITEMS**

Mr. Adams requested discussion regarding the 2014 National School Boards Association (NSBA) National Conference.

**VI. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

**UNANIMOUS**

January 23, 2014

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 - Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Mr. Maza. The motion carried.

**VII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**VIII. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

**IX. RECONVENING OF REGULAR MEETING**

**X. ADJOURNMENT**

A motion was made by Mr. Jahneke to adjourn the Regular Meeting at 9:24 p.m. The motion was seconded by Ms. Graziano. The motion carried. **UNANIMOUS**

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

January 23, 2014

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
 FROM: Dr. Susan J. Cook, Superintendent Discussion  
 DATE: February 13, 2014 Information  
 AGENDA ITEM: \*Approval/Ratification of Vouchers 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager  
 SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

## SUPPORTING DATA

Funding Source: Various  
 Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

### APPROVE/RATIFY FY13/14 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

|                |                     |
|----------------|---------------------|
| 01/24/14       | 2,790,964.49        |
| <b>Totals:</b> | <b>2,790,964.49</b> |

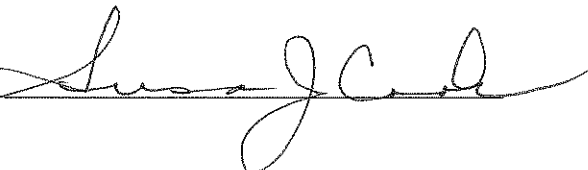
### APPROVE/RATIFY FY 13/14 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

|                |                      |
|----------------|----------------------|
| 01/15/14       | 4,553,658.30         |
| 01/22/14       | 1,533,414.38         |
| 01/29/14       | 4,598,698.04         |
| <b>Totals:</b> | <b>10,685,770.72</b> |

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.A.



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: February 13, 2014 Information  
AGENDA ITEM: \*Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

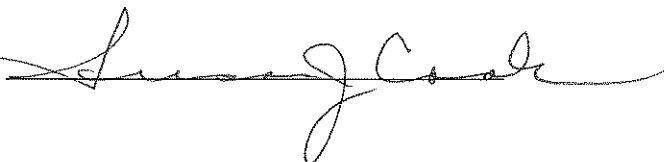
Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.B.

# PERSONNEL ACTION RECOMMENDED

February 13, 2014

## I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

### A. ADMINISTRATIVE

| LAST NAME | FIRST  | POSITION                    | LOCATION           | ACTION                  | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|--------|-----------------------------|--------------------|-------------------------|------------------|----------------|
| Parmenter | Connie | Director-Nutrition Services | Nutrition Services | Retirement-Smartschools | 21               | 6/30/2014      |
| Ritz      | Lori   | Principal                   | Sunnyslope         | Retirement-Smartschools | 26               | 6/10/2014      |
| Sterling  | Anne   | Director-Assessment         | Assessment         | Retirement-Smartschools | 8                | 6/30/2014      |
| Warren    | Rhonda | Principal                   | Sunburst           | Retirement-Smartschools | 33               | 6/10/2014      |

### B. CERTIFIED

| LAST NAME | FIRST      | POSITION                         | LOCATION               | ACTION                  | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|------------|----------------------------------|------------------------|-------------------------|------------------|----------------|
| Bakke     | Susan      | Teacher-1st Grade                | Sunset                 | Retirement-Smartschools | 22               | 5/29/2014      |
| Brown     | Linda      | Program Coach                    | Desert View            | Retirement-Smartschools | 36               | 6/10/2014      |
| Burke     | Heidi      | Teacher-LD                       | Roadrunner             | Retirement              | 8                | 5/29/2014      |
| Callies   | Debra      | Teacher-Science                  | Sweetwater             | Resignation             | 5 mo.            | 5/29/2014      |
| Case      | Michele    | Teacher-Music                    | Palo Verde             | Retirement-Smartschools | 26               | 5/29/2014      |
| Cobb      | Sherri     | Teacher-LD                       | Sunset                 | Retirement-Smartschools | 4                | 5/29/2014      |
| Cool      | Linda      | Teacher-3rd Grade                | Sahuaro                | Retirement              | 32               | 5/29/2014      |
| Copeland  | Kristine   | Teacher-4th Grade                | Orangewood             | Retirement              | 22               | 5/29/2014      |
| Coppo     | Jayson     | Teacher-Music                    | Washington             | Resignation             | 8 mo.            | 3/29/2014      |
| Davidoff  | Diane      | Teacher-LD                       | Mountain View          | Retirement-Smartschools | 30               | 5/29/2014      |
| Demetres  | Lauri      | Program Coach                    | Chaparral              | Retirement              | 23               | 6/10/2014      |
| Dickey    | Theresa    | Teacher-LD                       | Mountain Sky           | Retirement-Smartschools | 26               | 5/29/2014      |
| Ehlert    | Elena      | Teacher-CCK                      | Sweetwater             | Retirement-Smartschools | 13               | 5/29/2014      |
| Femino    | Linda      | CCB Intervention Specialist      | Moon Mountain          | Retirement              | 27               | 5/29/2014      |
| Flanders  | Mary       | Teacher-5th Grade                | Sunburst               | Retirement-Smartschools | 36               | 5/29/2014      |
| Fox       | Iris       | Teacher-CCSC                     | Cactus Wren            | Retirement              | 20               | 5/29/2014      |
| Grace     | Stephanie  | Teacher-Language Arts            | Abraham Lincoln        | Resignation             | 6 mo.            | 2/7/2014       |
| Grant     | Kimberly   | Academic Intervention Specialist | Orangewood             | Retirement              | 10.5             | 12/19/2014     |
| Gray      | Paula      | Teacher-4th Grade                | Sunburst               | Retirement-Smartschools | 12               | 5/29/2014      |
| Grossman  | Dixie      | Teacher-Special Education        | Sweetwater             | Retirement-Smartschools | 31               | 5/29/2014      |
| Harris    | E. Gregory | Teacher-Music                    | Desert View            | Retirement-Smartschools | 18               | 5/29/2014      |
| Holzer    | Richard    | Teacher-Social Studies           | New Beginnings Academy | Resignation             | 7 mo.            | 5/29/2014      |

# PERSONNEL ACTION RECOMMENDED

February 13, 2014

## B. CERTIFIED (continued)

| LAST NAME | FIRST       | POSITION                                  | LOCATION        | ACTION                  | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|-------------|---|-----------------|-------------------------|------------------|----------------|
| Huff      | David       | Teacher-6th Grade                         | Sunburst        | Retirement-Smartschools | 30               | 5/29/2014      |
| Jakola    | Patti       | Teacher-Read 180                          | Mountain View   | Resignation             | 7                | 5/29/2014      |
| Jolly     | Jennifer    | Teacher-CCSC                              | Arroyo          | Resignation             | 8                | 5/29/2014      |
| Jones     | Julie       | Program Coach                             | Palo Verde      | Retirement              | 6                | 6/10/2014      |
| Jones     | Susan       | Academic Intervention Specialist          | Mountain View   | Retirement-Smartschools | 33               | 5/29/2014      |
| Kane      | Christopher | Teacher-Math                              | Maryland        | Resignation             | 6                | 5/29/2014      |
| Miller    | Molly       | Teacher-Computer/Special Serv. Specialist | Mountain View   | Retirement-Smartschools | 28               | 5/29/2014      |
| Moscioni  | Nanette     | Teacher-Kindergarten                      | Sahuaro         | Retirement              | 8                | 5/29/2014      |
| Rachel    | Deborah     | Teacher-3rd Grade                         | Ironwood        | Retirement-Smartschools | 25               | 5/29/2014      |
| Richy     | Mary Ann    | Teacher-Kindergarten                      | Mountain View   | Retirement              | 30               | 5/29/2014      |
| Sagebiel  | Christine   | Teacher-LD                                | Manzanita       | Retirement              | 26               | 5/29/2014      |
| Sharp     | Sannah      | Teacher-Social Studies                    | Abraham Lincoln | Retirement              | 14               | 5/29/2014      |
| Simon     | Kathleen    | Teacher-Preschool                         | Ironwood        | Retirement              | 16               | 3/10/2014      |
| Sinex     | Sara        | Teacher-Science                           | Sunnyslope      | Retirement              | 8                | 5/29/2014      |
| Stoneman  | Ellen       | Teacher-2nd Grade                         | Mountain View   | Retirement              | 27               | 5/29/2014      |
| Taylor    | Sidney      | Teacher-Art                               | Sunburst        | Retirement              | 13               | 5/29/2014      |
| Thompson  | Linda       | Teacher-3rd Grade                         | Acacia          | Retirement-Smartschools | 38               | 5/29/2014      |
| Underwood | Joanna      | Teacher-Gifted                            | Sahuaro         | Resignation             | 4                | 5/29/2014      |
| Weaver    | Diana       | Teacher-LD                                | Mountain Sky    | Retirement-Smartschools | 28               | 5/29/2014      |
| Werner    | Debra       | Teacher-LD                                | Orangewood      | Retirement-Smartschools | 12               | 5/29/2014      |

## C. FULL-TIME CLASSIFIED

| LAST NAME | FIRST      | POSITION                   | LOCATION                 | ACTION                            | YEARS OF SERVICE | EFFECTIVE DATE |
|-----------|------------|----------------------------|--------------------------|-----------------------------------|------------------|----------------|
| Barclary  | Bynum      | Trades Specialist          | Maintenance              | Retirement                        | 3.5              | 1/31/2014      |
| Bingaman  | Dawn       | Material Tech II           | Material Management      | Resignation                       | 2                | 2/21/2014      |
| Brandt    | Mary       | Program Coach-Title I      | Curriculum               | Retirement-Smartschools           | 30               | 9/1/2014       |
| DiMiceli  | Marguerite | Program Coach-Technology   | Professional Development | Retirement-Smartschools           | 22               | 6/30/2014      |
| Dunn      | Kenneth    | Custodian                  | Washington               | Resignation from Leave of Absence | 24               | 1/1/2014       |
| Dyke      | Sandra     | Instructional Coach        | Professional Development | Resignation                       | 8                | 6/30/2014      |
| Gray      | Connie     | HR Generalist              | Human Resources          | Retirement-Smartschools           | 24               | 8/22/2014      |
| Guiliano  | Paulette   | Sr. Payroll Specialist     | Payroll                  | Retirement-Smartschools           | 30               | 6/30/2014      |
| Hughes    | Mark       | Night Custodial Supervisor | Maintenance              | Retirement-Smartschools           | 29               | 6/30/2014      |

# PERSONNEL ACTION RECOMMENDED

February 13, 2014

## D. PART-TIME CLASSIFIED

| LAST NAME        | FIRST     | POSITION                                   | LOCATION           | ACTION                            | YEARS OF SERVICE | EFFECTIVE DATE |
|------------------|-----------|--|--------------------|-----------------------------------|------------------|----------------|
| Kidd             | Terry     | Administrative Assistant to Superintendent | Superintendent     | Retirement-Smartschools           | 25               | 6/30/2014      |
| Velazquez-Vargas | Jessica   | Social Worker                              | Acacia/John Jacobs | Resignation                       | 1                | 1/28/2014      |
| Wambolt          | Michelle  | Nutrition Service Program Supervisor       | Nutrition Service  | Retirement-Smartschools           | 32               | 7/3/2014       |
| Zavala           | Omar      | Night Roving Custodian                     | Maintenance        | Resignation                       | 2                | 1/31/2014      |
| Acord            | Michelle  | Bus Driver                                 | Transportation     | Resignation                       | 1                | 1/23/2014      |
| Adcock           | James     | Bus Assistant                              | Transportation     | Termination                       | 3.5              | 1/28/2014      |
| Bagwell          | Bailey    | KidSpace Assistant                         | Washington         | Resignation                       | 3 wks.           | 1/9/2014       |
| Botello          | Cinthia   | KidSpace Assistant                         | Chaparral          | Resignation                       | 3 mo.            | 1/22/2014      |
| Brady            | Johann    | Paraprofessional                           | Ironwood           | Resignation                       | 3 mo.            | 1/15/2014      |
| Cavallaro        | Robert    | Monitor/Crossing Guard                     | Moon Mountain      | Resignation                       | 5                | 1/17/2014      |
| Chavarria        | Jazmin    | Bus Assistant                              | Transportation     | Resignation                       | 3                | 1/24/2014      |
| Crandall         | Patricia  | Bus Driver                                 | Transportation     | Leave of Absence for remainder of |                  | 4/14/2014      |
| Cunningham       | Melissa   | Paraprofessional                           | Ironwood           | Resignation                       | 2                | 12/19/2013     |
| Davidson         | Cheryl    | Paraprofessional                           | Manzanita          | Resignation                       | 5                | 1/31/2014      |
| Estrada-Barajas  | Alejandra | Food Service Helper                        | Lakeview           | Resignation                       | 1                | 1/31/2014      |
| Gover            | Nereida   | Paraprofessional                           | Ocotillo           | Termination                       | 1.5              | 1/22/2014      |
| Holquin          | Elizabeth | Bus Driver                                 | Transportation     | Resignation                       | 4 mo.            | 1/9/2014       |
| Javier           | Danielle  | Food Service Helper                        | Manzanita          | Resignation                       | 3 mo.            | 1/24/2014      |
| Kagemann         | Regina    | Paraprofessional                           | Royal Palm         | Resignation                       | 3 mo.            | 1/13/2014      |
| Leyva            | Norma     | Bus Driver                                 | Transportation     | Resignation                       | 3 mo.            | 1/24/2014      |
| Lowley           | Elisa     | Food Service Helper                        | Moon Mountain      | Resignation                       | 1                | 1/13/2014      |
| Matheka          | Solomon   | Paraprofessional                           | Shaw Butte         | Resignation                       | 5 mo.            | 1/22/2014      |
| Meza de Soto     | Olga      | Bus Driver                                 | Transportation     | Resignation                       | 1                | 1/29/2014      |
| Michels          | Heather   | Paraprofessional                           | Alta Vista         | Resignation                       | 2 mo.            | 1/21/2014      |
| Montane          | Rocio     | ELL Testing Specialist                     | John Jacobs        | Resignation                       | 5.5              | 2/7/2014       |
| Munjeli          | Olivia    | Special Ed. Assistant                      | Sweetwater         | Resignation                       | 5 mo.            | 1/31/2014      |
| Padron           | Ramon     | Crossing Guard                             | Washington         | Resignation                       | 4.5              | 1/17/2014      |
| Pope             | Debra     | Bus Driver                                 | Transportation     | Resignation                       | 3.5              | 1/9/2014       |
| Skinner          | April     | Bus Driver                                 | Transportation     | Resignation                       | 7 mo.            | 12/19/2013     |
| Snow             | Marie     | Paraprofessional                           | Sahuaro            | Resignation                       | 2                | 12/19/2013     |
| Watkins          | Darlene   | Bus Driver                                 | Transportation     | Resignation                       | 2 mo.            | 1/24/2014      |
| White            | Ellen     | Bus Driver                                 | Transportation     | Retirement-Smartschools           | 30               | 5/29/2014      |
| Woodard          | Karen     | Food Service Helper                        | Sunnyslope         | Resignation                       | 1.5              | 1/24/2014      |

## II. EMPLOYMENT

### A. ADMINISTRATIVE

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|-------|----------|---------------------|----------|
|-----------|-------|----------|---------------------|----------|

### B. CERTIFIED

| LAST NAME | FIRST | POSITION | (E)XISTING OR (N)EW | LOCATION |
|-----------|-------|----------|---------------------|----------|
|-----------|-------|----------|---------------------|----------|

|         |         |                     |   |            |                 |
|---------|---------|---------------------|---|------------|-----------------|
| Aguirre | Krystle | Teacher-4th Grade   | E | Roadrunner | Balance of Year |
| Fisher  | Jessica | Teacher-Mathematics | E | Palo Verde | Balance of Year |

# PERSONNEL ACTION RECOMMENDED

February 13, 2014

## B. CERTIFIED (continued)

| LAST NAME | FIRST  | POSITION             | (E)XISTING OR<br>(N)EW | LOCATION |                    |
|-----------|--------|----------------------|------------------------|----------|--------------------|
| Follett   | DecAnn | Teacher-Kindergarten | N                      | Lakeview | Balance of<br>Year |

## C. FULL-TIME CLASSIFIED

| LAST NAME        | FIRST    | POSITION             | (E)XISTING OR<br>(N)EW | LOCATION      |                    |
|------------------|----------|----------------------|------------------------|---------------|--------------------|
| Perederij        | Krista   | Teacher-1st Grade    | E                      | Mountain View | Balance of<br>Year |
| Runge            | Samantha | Teacher-5th Grade    | N                      | Mountain View | Balance of<br>Year |
| Vanuk            | Hannah   | Teacher-Kindergarten | N                      | Shaw Butte    | Balance of<br>Year |
| Webb             | Charlene | Teacher-Kindergarten | N                      | Ocotillo      | Balance of<br>Year |
| Finn             | Tracy    | Night Custodian      | E                      | Chaparral     |                    |
| Jones            | Shannon  | Social Worker        | E                      | Maryland      |                    |
| Mejia Valladares | Jose     | Custodian            | E                      | Sunburst      |                    |
| Moralez Alvarez  | Jose     | Custodian - 9 mo.    | E                      | Mountain Sky  |                    |
| Schneider        | Ann      | Office Technician    | E                      | Shaw Butte    |                    |
| Smith            | Maranda  | Paraprofessional     | E                      | John Jacobs   |                    |
| Trejo Jr.        | Efrain   | Night Custodian      | E                      | Sahuaro       |                    |

## D. PART-TIME CLASSIFIED

| LAST NAME         | FIRST     | POSITION               | (E)XISTING OR<br>(N)EW | LOCATION         |  |
|-------------------|-----------|------------------------|------------------------|------------------|--|
| Aul               | Heather   | Paraprofessional       | E                      | Arroyo           |  |
| Beltran Escalante | Abelina   | Food Service Helper    | E                      | Desert Foothills |  |
| Bieger            | Thomas    | Crossing Guard         | E                      | Tumbleweed       |  |
| Castaneda         | Alma      | Personal Care Provider | E                      | Sahuaro          |  |
| Cordova           | Leticia   | Paraprofessional       | E                      | Manzanita        |  |
| Echols            | Ryan      | Bus Driver             | E                      | Transportation   |  |
| Esparza Navarrete | Hector    | Paraprofessional       | E                      | Moon Mountain    |  |
| Fulton            | Shannon   | Paraprofessional       | E                      | Ironwood         |  |
| Gonzalez          | Renee     | Paraprofessional       | E                      | Manzanita        |  |
| Jones             | Tiffany   | Food Service Helper    | E                      | John Jacobs      |  |
| Loza              | Sara      | Paraprofessional       | E                      | Manzanita        |  |
| Lujan Jr.         | Martin    | Crossing Guard         | E                      | Palo Verde       |  |
| Meza              | Katrina   | KidSpace Assistant     | E                      | Lookout Mountain |  |
| Munoz             | Cynthia   | Bus Driver             | E                      | Transportation   |  |
| Munster           | Justin    | Bus Driver             | E                      | Transportation   |  |
| Nelson            | Reno      | Food Service Helper    | E                      | Food Services    |  |
| Rodriguez         | Cherry    | Paraprofessional       | E                      | Arroyo           |  |
| Rosen             | Rennie    | Detention Monitor      | E                      | Palo Verde       |  |
| Steussy           | Mary      | Paraprofessional       | E                      | Roadrunner       |  |
| Thompson          | Gary      | Crossing Guard         | E                      | John Jacobs      |  |
| Vance             | Ashley    | Paraprofessional       | E                      | Arroyo           |  |
| Zealley           | Kassandra | Paraprofessional       | E                      | Sunnyslope       |  |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: February 13, 2014 Information  
AGENDA ITEM: \*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading  
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

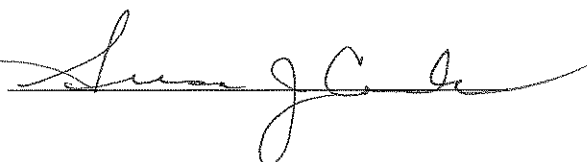
**SUPPORTING DATA**

Funding Source: Donations  
Budgeted: N/A

1. Scot Lemon donated children's books with an approximate value of \$600.00 to be used for the benefit of students in Washington Elementary School District.
2. General Mills Box Tops for Education donated a check in the amount of \$549.50 to be used for the benefit of students at Sunnyslope School.
3. General Mills Box Tops for Education donated a check in the amount of \$717.80 to be used for the benefit of students at Maryland School.
4. General Mills Box Tops for Education donated a check in the amount of \$526.00 to be used for the benefit of students at Tumbleweed Elementary School.
5. The Parent/Teacher Organization at Lookout Mountain Elementary School donated a check in the amount of \$681.24 to be used to purchase cubbies for students.
6. The Parent/Teacher Organization at Mountain View School donated a check in the amount of \$587.20 to be used for an overnight field trip.
7. Michael Lupnacca, through United Way, donated a check in the amount of \$400.00 to be used for the benefit of students at Sunburst Elementary School.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.C.

**\*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**February 13, 2014**

**Page 2**

8. Genesco donated a check in the amount of \$861.40 to be used for the benefit of students at Richard E. Miller Elementary School.
9. Target Scholarship America donated a check in the amount of \$700.00 to be used for the benefit of Ironwood Elementary School students attending a field trip to the Phoenix Zoo.
10. Target Scholarship America donated a check in the amount of \$700.00 to be used for a field trip for Orangewood School students.
11. First Christian Church donated a check in the amount of \$500.00 to be used to purchase school uniforms at Mountain View School.
12. Walmart donated two checks with a total amount of \$1,000.00 to be used to renew the Accelerated Reader Program at Acacia Elementary School.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: February 13, 2014 Information  
AGENDA ITEM: \*Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative (MESC), Strategic Alliance for Volume Expenditures (SAVE) and 1 Government Procurement Alliance (1GPA) 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

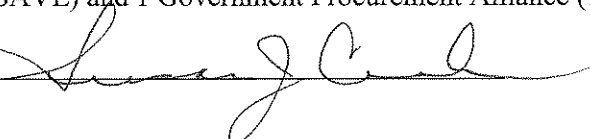
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Mohave Educational Services Cooperative (MESC), Strategic Alliance for Volume Expenditures (SAVE) and 1 Government Procurement Alliance (1GPA).

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.D.



## MOHAVE CONTRACT(S)

THERE IS AVAILABLE BUDGET CAPACITY:

|  |  |
|--|--|
| <b>Vendor(s):</b>                        | The Professional Group Public Consulting |
| <b>Description of Purchase:</b>          | Professional consulting services.        |
| <b>Estimated 2013-2014 Expenditures:</b> | To be used on an as-needed basis.        |
| <b>Department/School Funding:</b>        | Business Services/M&O                    |
| <b>Expended to date 2013-2014:</b>       | \$562.50                                 |

## SAVE CONTRACT(S)

THERE IS AVAILABLE BUDGET CAPACITY:

|  |   |
|--|---|
| <b>Contract Title:</b>                   | <b>Sheet Music</b>                                      |
| <b>Vendor(s):</b>                        |   |
| Casio Interstate Music                   | Music & Arts Center                                     |
| Chicago Music Store                      | Music Mart  |
| J.W. Pepper & Sons                       | J&M Music (dba: The Music Store)                        |
| Linto-Milano Music                       | Sam Ash Quickship Corp.                                 |
| <b>Contract Issuer:</b>                  | Peoria USD #34-3805-89-41                               |
| <b>Estimated 2013-2014 Expenditures:</b> | To be used on an as-needed basis.                       |
| <b>Department/School Funding:</b>        | Individual Schools and Departments/M&O, Title I, Grants |
| <b>Expended to date 2013-2014:</b>       | \$5,827.97  |

THERE IS AVAILABLE BUDGET CAPACITY:

|  |                                   |
|--|-----------------------------------|
| <b>Contract Title:</b>                   | <b>White Copy Paper</b>           |
| <b>Vendor(s):</b>                        | Unisource Worldwide               |
| <b>Contract Issuer:</b>                  | Peoria USD #34-4109-34-55         |
| <b>Estimated 2013-2014 Expenditures:</b> | To be used on an as-needed basis. |
| <b>Department/School Funding:</b>        | Materials Management Center/M&O   |
| <b>Expended to date 2013-2014:</b>       | \$0.00                            |

## 1GPA

THERE IS AVAILABLE BUDGET CAPACITY:

|                        |                              |
|------------------------|------------------------------|
| <b>Contract Title:</b> | <b>Job Order Contracting</b> |
| <b>Vendor(s):</b>      | D.L. Withers                 |

|  |                                   |
|--|-----------------------------------|
|  | Jokake Construction               |
| <b>Contract Issuer:</b>                  | Contract issued through 1GPA      |
| <b>Estimated 2013-2014 Expenditures:</b> | To be used on an as-needed basis. |
| <b>Department/School Funding:</b>        | Bond/Bldg. Renewal/Capital        |
| <b>Expended to date 2013-2014:</b>       | \$474,931.06                      |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: February 13, 2014 Information  
AGENDA ITEM: \*Issue RFPs for Specified Services – Contracted Transportation Services, District Travel 1st Reading  
Services, Conference and Banquet Services, and Legal Services  
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The purpose of requesting authorization to issue request for proposals (RFPs) is to obtain qualified firms to provide specified services required by the District. In this case, it is not practical or advantageous to procure these services by competitive sealed bidding because a bid does not allow the District to use a contract other than a fixed-price type, conduct oral or written discussions with offerors concerning technical and price aspects of their proposals, afford offerors an opportunity to revise their proposals, nor allow the District to compare the different price, quality, and contractual factors of the proposals submitted and award a contract in which price is not the determining factor.

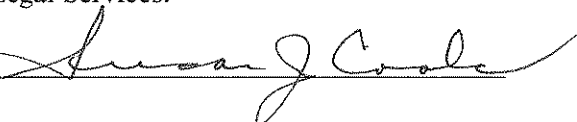
A multi-term contract is recommended for each of these procurements. In accordance with School District Procurement Rules R7-2-1093, it is determined that:

1. The estimated requirements cover the period of the contracts and are reasonable and continuing.
2. The use of the subsequent multi-term contracts will serve the best interest of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement.
3. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purposes.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board authorize the issuance of RFP No. 14.001 for the solicitation of Contracted Transportation Services, RFP No. 14.002 for the solicitation of District Travel Services, RFP No. 14.003 for the solicitation of Conference and Banquet Services, and RFP No. 14.005 for the solicitation of Legal Services.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.E.

**\*Issue RFPs for Specified Services – Contracted Transportation Services, District Travel Services, Conference and Banquet Services, and Legal Services**  
**February 13, 2014**  
**Page 2**

Copies of the requests for proposal specifications associated with each of the services noted on the following list will be available for review in the Purchasing Department.

RFPs to be issued during 2014-2015 with contracts beginning July 1, 2014 include, but are not limited to the following:

| <b>RFP #</b> | <b>Title</b>                       | <b>Department Budget</b> | <b>Estimated 2014-2015 Budget</b> |
|--------------|------------------------------------|--------------------------|-----------------------------------|
| 14.001       | Contracted Transportation Services | Transportation Services  | To be used as needed, if needed.  |
| 14.002       | District Travel Services           | Various Funds            | To be used as needed, if needed.  |
| 14.003       | Conference and Banquet Services    | Various Funds            | To be used as needed, if needed.  |
| 14.005       | Legal Services                     | Various Funds            | To be used as needed, if needed.  |

**14.001, Contracted Transportation Services**

The purpose of this Request for Proposal is to enter into contracts with vendors to provide transportation for various student populations. The District intends to make a multiple award under this solicitation; the current contract expires on June 30, 2014.

**14.002, District Travel Services**

The purpose of this Request for Proposal is to obtain district-wide travel planning and coordination services for out-of-state trips. The District intends to make a multiple award under this solicitation for a variety of services, which were previously procured with a contract expiring June 30, 2014.

**14.003, Conference and Banquet Services**

The purpose of this Request for Proposal is to obtain District-wide conference and banquet site services. The District intends to make a multiple award under this solicitation; the current contract expires on June 30, 2014.

**14.005, Legal Services**

The purpose of this Request for Proposal is to obtain private legal counsel that will provide the District with legal services on an as-needed-if-needed basis. The District reserves the right to make a multiple award under this solicitation; the current contract expires on June 30, 2014.

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: February 13, 2014 Information

AGENDA ITEM: \*Grand Canyon University Agreement 1st Reading

INITIATED BY: Dr. Maggie Westhoff, Director of Professional Development

SUBMITTED BY: Dr. Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Dr. Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: N/A  
Budgeted: N/A

Grand Canyon University is requesting an agreement with the Washington Elementary School District (WESD) to secure fieldwork experience for its teacher education students. All placements will go through the Professional Development Department to ensure qualified personnel will host the students. Upon placement, the college will ensure all students abide by the WESD policies and procedures. Each student will be required to have a valid fingerprint clearance card on file in the Professional Development Department prior to beginning their observation hours or student teaching.

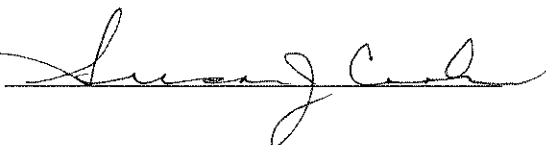
This affiliation agreement will be beneficial to WESD because it increases our ability to recruit new teachers. In turn, the students will retain a familiarity with the District to allow a more comfortable transition into teaching.

The Agreement has been reviewed by District Legal Counsel.

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Affiliation Agreement with Grand Canyon University and authorize the Superintendent to execute the Agreement on behalf of the District.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item \*II.F.

**Student Teaching Affiliation Agreement**  
**Between**  
**Grand Canyon University**  
**And**  
**Washington Elementary School District**

1. **Parties:** This agreement is entered into on this **13** day of **December** by and between Grand Canyon University and **Washington Elementary School District** located at. **4650 West Sweetwater Glendale, AZ 85304**. Hereafter referred to as the "District."
2. **Purpose:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of Grand Canyon University may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.
3. **Term:** The term of this Agreement begins **February 14, 2014** and ends **12/31/2018**.
4. **Compliance with Handbook and Policy:** Grand Canyon University and Grand Canyon University's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and Grand Canyon University. Prior to assignment of students to the District, Grand Canyon University will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in Grand Canyon University's student teaching manual. Failure to complete the requirements will result in non-placement of students.
5. **Cooperating Teachers:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback, and mentoring to Grand Canyon University's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. Grand Canyon University shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and Grand Canyon University shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.

6. **Confidentiality:** Grand Canyon University shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about Grand Canyon University to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
7. **Indemnification and Hold Harmless:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
8. **Assignment:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations hereunder may be transferred or assigned without prior written consent of the other party.
9. **Notices:** Notices under this agreement shall be mailed or delivered to the parties as follows:

University  
Dr. Kimberly LaPrade  
Dean, College of Education  
Grand Canyon University  
3300 West Camelback Road  
Phoenix, Arizona. 80517

District  
**Washington Elementary School District**  
**4650 West Sweetwater**  
**Glendale, AZ 85304**

9. **Modification of Agreement:** This agreement may be modified only by written amendment executed by all parties.
10. **Termination:** Either party, upon thirty (30) days' written notice to the other party, may terminate this agreement.
11. **Partnership/Joint Venture/Employment:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.

12. **Nondiscrimination**: The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

13. **Responsibilities of Grand Canyon University**

- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred, and to promptly notify the District of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- B. Grand Canyon University agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
- C. Grand Canyon University will ensure all students have a valid fingerprint clearance card. The Washington Elementary School District requires all students have a copy of their card on file with the Professional Development Department prior to beginning placement.
- D. Grand Canyon University will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

i. Commercial General Liability (Minimum Requirements):

Limits of Liability:

\$1,000,000 Combined Single Limit  
\$2,000,000 General Aggregate  
\$1,000,000 Products Aggregate  
\$1,000,000 Personal Injury  
\$5,000 Medical Payments

Coverage:



Premises/Operation Liability  
Medical Payments Liability  
Contractual Liability  
Personal Injury Liability  
Independent Contractors

ii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

**Washington Elementary School District**

By: \_\_\_\_\_  
(Signature)

By \_\_\_\_\_  
(Signature)

Name Dr. Kimberly LaPrade  
(Please print or type)

Name \_\_\_\_\_  
(Please print or type)

Title: Dean, College of Education

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
FROM: Dr. Susan J. Cook, Superintendent            Information  
           1st Reading  
DATE: February 13, 2014  
AGENDA ITEM: 2013-2014 Revenue Budget  
INITIATED BY: David Velazquez, Director of Finance  
SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: David Velazquez, Director of Finance  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: All Funds  
Budgeted: Yes

Effective for the 2004-2005 fiscal year, the State of Arizona rescinded the requirement (ARS 15-991) that school districts were to submit annual revenue budgets to the Superintendent of Public Instruction.

In a discussion with auditors, it was clarified that when districts no longer filed the revenue budgets, most school districts did not have their governing boards approve the estimated revenue budgets. This created a dilemma for auditors in that they could not adequately complete the audit forms in the area of estimated revenue unless the estimated revenue budget had been approved by the Washington Elementary School District (WESD) Governing Board.

In order for the 2013-2014 Comprehensive Annual Financial Report to reflect beginning revenue budget amounts, the Business Services Department has prepared an internal spreadsheet reflecting the estimated revenue amounts for each fund that the District operates. At this time, it is requested that the Governing Board review and approve the stated revenue amounts as the 2013-2014 estimated revenue budget for District funds.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the stated revenue amounts as estimated budget for the 2013-2014 fiscal year.

Superintendent 

| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item III.A.

# Washington Elementary School District 2013-2014 Revenue Budget

| ESTIMATED REVENUES   | MAINTENANCE<br>AND<br>OPERATION<br>FUND 001 | UNRESTRICTED<br>CAPITAL<br>OUTLAY<br>FUND 610 | ADJACENT<br>WAYS<br>FUND 620 | DEBT SERVICE<br>FUND 700 | TOTAL |
|--|---|---|------------------------------|--------------------------|-------|
| <b>0100 CASH</b>   |   |   |                              |                          |       |
| 1. 0102 Cash in Bank (Revolving Fund)  | 10,200                                      |   |                              |                          |       |
| 2. 0103 Cash on Deposit with County Treasurer (1)  | 2,802,896                                   | 5,174,972                                     | 65,604                       | 15,316,185               |       |
| 3. Cash Balance in the Debt Service Fund not being<br>used to reduce taxes                 |   |   |                              | 14,326,019               |       |
| 4. SUBTOTAL Beginning Cash Balance, July 1, 2011<br>(lines 1 + 2 - 3)                      | 2,813,096                                   | 5,174,972                                     | 65,604                       | 990,166                  |       |
| <b>1000 LOCAL (Excluding Current Year Property Taxes)</b>                                  |   |   |                              |                          |       |
| 5. 1100 Property tax collections (from prior years)  | 975,000                                     | 6,000   |                              | 300,000                  |       |
| 6. 1300 Tuition  |   |   |                              |                          |       |
| 7. 1400 Transportation Fees  | 35,000                                      |   |                              |                          |       |
| 8. 1500 Earnings on Investments  |   | 24,000  | 3,500                        | 90,000                   |       |
| 9. Other (Specify Codes) 1980 Prior Year Refunds   | 25,000                                      |   |                              |                          |       |
| 10. SUBTOTAL (lines 5 through 9)   | 1,035,000                                   | 30,000  | 3,500                        | 390,000                  |       |
| <b>2000 INTERMEDIATE</b>   |   |   |                              |                          |       |
| 11. 2110 County School Fund  |   |   |                              |                          |       |
| 12. 2120 County Equalization Assistance  | 7,934,782                                   |   |                              |                          |       |
| 13. 2210 Special County School Reserve Fund  |   |   |                              |                          |       |
| 14. 2900 Revenue for/on Behalf of the District   |   |   |                              |                          |       |
| 15. SUBTOTAL (lines 11 through 14)   | 7,934,782                                   |   |                              |                          |       |
| <b>3000 STATE</b>  |   |   |                              |                          |       |
| 16. 3110 State Equalization Assistance   | 75,341,617                                  |   |                              |                          |       |
| 17. 3120 Additional State Aid  | 3,398,248                                   |   |                              |                          |       |
| 18. Other (Specify Codes) 3130 CEC   | 70,000                                      |   |                              |                          |       |
| 19. SUBTOTAL (lines 16 + 17 + 18)  | 78,809,865                                  |   |                              |                          |       |
| <b>4000 FEDERAL</b>  |   |   |                              |                          |       |
| 20. 4100 Unrestricted Revenue Received Directly  |   |   |                              |                          |       |
| 21. 4200 Unrestricted Revenue Received through State                                       |   |   |                              |                          |       |
| 22. 4700 Revenue Received through Intermediate Agencies                                    |   |   |                              |                          |       |
| 23. 4800 Revenue in Lieu of Taxes  |   |   |                              |                          |       |
| 24. 4900 Revenue for/on Behalf of the District   |   |   |                              |                          |       |
| 25. SUBTOTAL (lines 20 through 24)   |   |   |                              |                          |       |
| 26. 5200 Interfund Transfers-In  | 12,000,000                                  |   |                              |                          |       |
| 27. 6930 Interfund Transfers-Out (2)   | 12,000,000                                  |   |                              |                          |       |
| 28. Amount Available Before Property Taxes (lines 4 +<br>10 + 15 + 19 + 25 + 26 - 27 - 17) | 87,194,495                                  | 5,204,972                                     | 69,104                       | 1,380,166                |       |
| 29. Budgeted Expenditures  | 131,227,595                                 | 7,376,243                                     | 16,000                       | 16,500,000               |       |
| 30. Budgeted Overrides   | 15,443,407                                  |   |                              | 16,387,406               |       |
| 31. Budgeted Expenditures Excluding Overrides (line 29 - 30) (3)                           | 115,784,188                                 | 7,376,243                                     | 16,000                       | 112,594                  |       |
| 32. Amount to be Provided by Primary Tax Levy<br>(line 31 - 28)                            | 28,589,693                                  | 2,171,271                                     |                              |                          |       |
| 33. Amount to be Provided by Secondary Tax Levy<br>(line 29 - 28 - 33)                     | 15,443,407                                  |   |                              | 15,119,834               |       |

- (1) Must include receivables at June 30, 2013, collected during the 60-day encumbrance period. This line should not include the amount of Cash on Deposit with the County Treasurer at June 30, 2013, that is used to pay liabilities reported on the Advice of Encumbrance during the 60-day encumbrance period.
- (2) Maintenance and Operation (Fund 001) must include the amount transferred to School Opening (Fund 545) in accordance with A.R.S. §15-943.01. In addition, if budgeted expenditures are less than the cash balance remaining in the Maintenance and Operation (Fund 001), Unrestricted Capital Outlay (Fund 610) or Adjacent Ways (Fund 620) Funds, the portion of the cash balance not being used to make expenditures in the budget year should be transferred to the Maintenance and Operation (Fund 001) or Unrestricted Capital Outlay (Fund 610) Funds to reduce taxes.
- (3) Record Maintenance and Operation expenditures (Fund 001) from the adopted budget (page 1, line 30) less the M & O Override [page 7, line 3(a)] and Special K-3 Program Override M & O expenditures [page 7, line 3 (c)]. Record Unrestricted Capital Outlay expenditures (Fund 610) from the adopted budget (page 4, line 10) less the Unrestricted Capital Outlay Override (page 4, line 1) and Special K-3 Override Unrestricted Outlay expenditures (page 2 of the Supplement, line 33). Record Adjacent Ways expenditures (Fund 620) from the adopted budget (page 6, line 26). Record Debt Service expenditures (Fund 700) from the adopted budget (page 6, line 34).

## Washington Elementary School District 2013-2014 Revenue Budget

|   | Beginning<br>Cash<br>Balance (4) | Revenue    | Transfers<br>In | Transfers<br>(Out) | Total<br>Available |
|---|----------------------------------|------------|-----------------|--------------------|--------------------|
| <b>SPECIAL PROJECTS</b>                     |                                  |            |                 |                    |                    |
| Total Federal Projects                      | (154,840)                        | 21,855,000 |                 | (600,000)          | 21,100,160         |
| Total State Projects                        | 32,576                           | 770,000    |                 |                    | 802,576            |
| <b>OTHER BUDGETED FUNDS</b>                 |                                  |            |                 |                    |                    |
| 011 Classroom Site - Base Salary            | 208,109                          | 1,562,000  |                 |                    | 1,770,109          |
| 012 Classroom Site - Performance Pay        | 167,078                          | 3,125,000  |                 |                    | 3,292,078          |
| 013 Classroom Site - Other                  | 407,070                          | 3,125,000  |                 |                    | 3,532,070          |
| 020 Instructional Improvement Fund          | 505,864                          | 860,000    |                 |                    | 1,365,864          |
| 051 Tobacco Use Prevention Program          |                                  | 18,000     |                 |                    | 18,000             |
| 072 Compensatory Instruction                |                                  |            |                 |                    |                    |
| 500 School Plant (Lease Over 1 Year)        | 248,214                          | 37,500     |                 |                    | 285,714            |
| 505 School Plant (Lease 1 Year or Less)     |                                  |            |                 |                    |                    |
| 506 School Plant (Sale)                     | 304,561                          | 45,400     |                 |                    | 349,961            |
| 510 Food Service (5)                        | 7,115,739                        | 15,600,000 |                 | (1,000,000)        | 21,715,739         |
| 515 Civic Center                            | 205,047                          | 210,000    |                 |                    | 415,047            |
| 520 Community School                        | 1,081,670                        | 2,800,000  |                 |                    | 3,881,670          |
| 525 Auxiliary Operations                    | 411,372                          | 555,000    |                 |                    | 966,372            |
| 526 Extracurric. Activities Fees Tax Credit | 697,697                          | 350,000    |                 |                    | 1,047,697          |
| 530 Gifts and Donations                     | 384,481                          | 295,000    |                 |                    | 679,481            |
| 535 Career & Tech. Ed. & Voc. Ed. Projects  |                                  |            |                 |                    |                    |
| 540 Fingerprint                             | 64,336                           | 1,500      |                 |                    | 65,836             |
| 545 School Opening                          |                                  |            |                 |                    |                    |
| 550 Insurance Proceeds                      | 1,863                            | 10         |                 |                    | 1,873              |
| 555 Textbooks                               | 39,454                           | 12,000     |                 |                    | 51,454             |
| 565 Litigation Recovery                     | 122,868                          | 500        |                 |                    | 123,368            |
| 570 Indirect Costs                          | 1,751,926                        | 5,000      | 1,600,000       |                    | 3,356,926          |
| 575 Unemployment Insurance                  |                                  |            |                 |                    |                    |
| 580 Teacherage                              |                                  |            |                 |                    |                    |
| 585 Insurance Refund                        |                                  |            |                 |                    |                    |
| 590 Grants and Gifts to Teachers            | 3,661                            | 9,000      |                 |                    | 12,661             |
| 595 School Bus Advertisement                | 7,026                            | 100        |                 |                    | 7,126              |
| 630 Bond Building                           | 6,167,558                        |            |                 |                    | 6,167,558          |
| 639 Impact Aid Revenue Bond Building        |                                  |            |                 |                    |                    |
| 640 School Plant - Special Construction     |                                  |            |                 |                    |                    |
| 650 Gifts and Donations (Capital)           | 7,688                            |            |                 |                    | 7,688              |
| 660 Condemnation                            |                                  |            |                 |                    |                    |
| 670 Capital Equity                          |                                  |            |                 |                    |                    |
| 685 Deficiencies Correction                 |                                  |            |                 |                    |                    |
| 690 Building Renewal                        | 82,923                           | 150        |                 |                    | 83,073             |
| 695 New School Facilities                   |                                  |            |                 |                    |                    |
| 720 Impact Aid Revenue Bond Debt Service    |                                  |            |                 |                    |                    |
| 951, 52, 53 Self-Insurance                  | 9,619,887                        | 18,530,005 |                 |                    | 28,149,892         |
| 955 Intergovernmental Agreements            | 593,194                          | 3,400,000  |                 |                    | 3,993,194          |
| 954 District Services                       | 267,659                          | 350,000    |                 |                    | 617,659            |
| 902 Other <u>Alternative Fuel Fund</u>      | 322,118                          | 165,000    |                 |                    | 487,118            |
| 850 Other <u>Student Activities</u>         | 147,746                          | 180,000    |                 |                    | 327,746            |

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board 

|   |
|---|
| X |
| X |
|   |
| X |

 Action  
Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: February 12, 2014

AGENDA ITEM: Update Regarding "Move on When Reading" and to Consider and, if Deemed Acceptable, Approve the First Reading of Proposed Amended Board Policy IKE – Promotion and Retention of Students

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INITIATED BY: Tee Lambert, Governing Board President

SUBMITTED BY: Janet Sullivan, Assistant Superintendent of Academic Services

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PRESENTER AT GOVERNING BOARD MEETING: Janet Sullivan, Assistant Superintendent of Academic Services

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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BGB; BBA; A.R.S.15-701

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**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

The purpose of this agenda item is to provide an update for the Governing Board on the statutory changes to A.R.S. 15-701, which has become known as "Move on When Reading" and subsequent activities, as well as to conduct the first reading of Policy IKE – Promotion and Retention of Students that reflects the changes to comport with the revised statute.

As shared with the Board in an update on February 9, 2012, the amendments to A.R.S. 15-701 were the result of House Bill 2732 which was introduced in the Forty-ninth Arizona Legislature, Second Regular Session, 2010, and which subsequently became known as "Move on When Reading." The additions to the statute at that time focused on the promotion requirements for third graders, specifically that beginning in school year 2013-2014, a third grader reading far below the third grade level shall not be promoted. The statute outlined the requirements for the state board of education as well as local governing boards in implementing the law, and included "a mechanism to allow a school district governing board... to promote a pupil from the third grade" through a number of exemptions.

During the Fiftieth Legislature Second Regular Session, Senate Bill 1258 made further revisions to A.R.S. 15-701 to include removal of some of the provisions added in the previous legislation. 2012. What did not change, however, was the requirement that, beginning in school year 2013-2014, a third grader reading far below the third grade level shall not be promoted. The exemptions by which the local Governing Board could promote a pupil were changed and are limited to two:

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board consider and, if deemed acceptable, approve the first reading of Proposed amended Board policy IKE – Promotion and Retention of Students.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item III.B.

**Update Regarding “Move on When Reading” and to Consider and, if Deemed Acceptable, Approve the First Reading of Proposed Amended Board Policy IKE – Promotion and Retention of Students**  
**February 13, 2014**  
**Page 2**

- If the pupil is an English learner or limited English proficient student as defined in section 15-751 and has had fewer than two years of English language instruction.
- A child with a disability as defined in section 15-761 if the pupils’ individualized education program team and the pupil’s parent or guardian agrees that promotion is appropriate based on the pupil’s individualized education program.

Additional provisions of the A.R.S. 15-701 generated a number of activities since 2010 to include the following:

- Letters to parents of students in kindergarten through third grade informing them of changes in the promotion law;
- Completion of Move On When Reading Literacy and Assessment Plans by each of the 27 schools serving kindergarten through third grade students and the District’s plan to be approved by the State Board of Education for receipt of the funding provided through the 2012 Legislative actions (Note: WESD’s Literacy and Assessment Plans were approved by SBE January 27, 2014);
- An emphasis on sharing benchmark requirements for reading in grades K-3 and reading assessment data with parents;
- A focus on providing reading intervention for current third graders reading below the third grade level, including personal invitations to attend after school programs focused on reading;
- A second letter to parents of students in grade three shared with parents during the Fall conferences documenting the child’s reading status, assessment data, supplemental reading services (if needed), and what actions parents can take to support the child’s reading growth;
- Parent education sessions to explain the law, what the school is doing and what parents can do to assist in their child’s reading development;
- A third letter for parents of third graders and a second letter for parents of second graders to update them on the status of their child’s reading progress to be shared this Spring;
- Professional development for school psychologists and members of IEP teams of current third graders to determine whether promotion or retention best fits the child’s individualized education plan.

In WESD, K-3 teachers and academic interventionists are expected to provide Tier I, Tier II, and Tier III reading instruction.

- Tier I instruction includes first, best instruction in the regular classroom for all students that features:
  - Whole and small group instruction;
  - Use of a core reading program in a 90 minute reading block;
  - Strategies that include close reading, attack the text, reading literary and informational text;
  - Instruction in all five areas of reading: phonemic awareness, phonics, vocabulary; comprehension; and fluency;
  - Literacy centers as appropriate.
- Tier II interventions are provided for students who have been identified by our District assessments, e.g. DIBELS Next, Phonics Screener, as needing additional instruction in reading. These needs-based interventions include:
  - Instruction beyond the 90 minute block by an interventionist or the classroom teacher;
  - Progress monitoring strategies to measure progress and guide decision making at least every two to three weeks;
  - Strategies and materials include use of decodable text, leveled readers, lines of practice, rapid cueing, smaller groups than in Tier I instruction for more turns reading, rapid pacing, etc.
- Tier III instruction is targeted, intensive instruction for students that occurs either during the school day or beyond, e.g. before/after school tutoring, Saturday School, etc. Tier III instruction utilizes:

**Update Regarding “Move on When Reading” and to Consider and, if Deemed Acceptable, Approve the First Reading of Proposed Amended Board Policy IKE – Promotion and Retention of Students**

**February 13, 2014**

**Page 2**

- A highly qualified, certified reading interventionist;
- A special supplemental intervention reading program, e.g. *Read Well, Phonics for Reading, Sound Partners*, etc.
- Weekly progress monitoring.

Additional provisions in the law and, as documented in the Literacy Plans, outline the services to be provided for retained third grade students. These include:

- A change in reading teacher for the subsequent school year and/or;
- Summer school instruction and/or
- Intensive instruction before, during and/or after school.

The changes in the requirements for promotion and retention of third graders, specifically the two provisions for promotion of students who fall far below the reading standard, resulted in the ASBA Policy Services recommendations for the revision of IKE – Promotion and Retention of Students, in order to correspond to changes in Statutes dealing particularly with the promotion/retention of students in Grade Three.

These recommended changes have been reviewed by District Legal Counsel.

Documents referenced and attached are:

- A.R.S 15-701
- Spring 2014 Letter for Parents of Third Grade Students
- Proposed Amended Board Policy IKE – Promotion and Retention of Students

January, 2014

To the Parents of \_\_\_\_\_:

An important change in Arizona law takes effect this school year. Referred to as *Move On When Reading*, Arizona Revised Statute 15-701 states that a student shall not be promoted from the third grade if the student obtains a score on Arizona's Instrument to Measure Standards (AIMS) reading test that demonstrates that he or she is reading far below the third grade level.

The Washington Elementary School District offers a comprehensive curriculum and core reading program for all K-3 students through which the academic achievement of each student is monitored throughout the school year. The District core reading program, Harcourt School Publishers' *StoryTown* series, includes all of the components of early literacy skills: Phonemic Awareness, Phonics, Vocabulary, Fluency, and Comprehension.

Our school continually monitors reading achievement through state, District, and reading program assessments in the primary grades, adjusting instruction to meet each student's needs. This letter is to inform you that your child's current 3<sup>rd</sup> grade Reading performance is:

- ☐ on target to meet Reading proficiency at this time.
- ☐ approaching Reading proficiency (continuing to develop skills toward the 3<sup>rd</sup> grade level).
- ☐ far below Reading proficiency (currently working on below grade level skills).

Students who demonstrate difficulty in reading receive additional assistance and intervention to meet their individual needs. Progress monitoring measures are administered to inform instruction and monitor ongoing progress. The following are being provided for your child to help with mastery of targeted skill areas:

- ☐ DIBELS Next, Phonics Analysis and other program-specific progress monitoring tools
- ☐ Small Group Instruction (Tier 1 for all students during the minimum 90-minute reading period)
- ☐ Reading Intervention Services (Tier 2 and/or Tier 3)
- ☐ Before and/or After School Classes
- ☐ Other \_\_\_\_\_

Response to Intervention (RTI) is a tiered system of support for students:

- Tier 1- universal instruction for all students including small group instruction across reading levels
- Tier 2- small group instruction to meet the needs of students who need additional support on specific targeted skills at or just below grade level
- Tier 3- small group instruction for students who need additional support in a wider range of skills, beginning with those below grade level

In collaboration with the school, it is imperative that parents support and monitor their child's reading skills at home. Recommended grade level tips for student support are attached.

Our teachers and staff work to effectively meet the needs of all students and to prepare them to meet and exceed standards for future success. A collaborative partnership between school and home is essential to the success of the students. Ongoing communication regarding your child's progress with your child's teacher(s) is critical.

Sincerely,



15-701. Common school; promotions; requirements; certificate; supervision of eighth grades by superintendent of high school district; high school admissions; academic credit

A. The state board of education shall:

1. Prescribe a minimum course of study, as defined in section 15-101 and incorporating the academic standards adopted by the state board of education, to be taught in the common schools.

2. Prescribe competency requirements for the promotion of pupils from the eighth grade and competency requirements for the promotion of pupils from the third grade incorporating the academic standards in at least the areas of reading, writing, mathematics, science and social studies. Notwithstanding section 15-521, paragraph 3, the competency requirements for the promotion of pupils from the third grade shall include the following:

(a) A requirement that a pupil not be promoted from the third grade if the pupil obtains a score on the reading portion of the Arizona instrument to measure standards test, or a successor test, that demonstrates that the pupil's reading falls far below the third grade level.

(b) A mechanism to allow a school district governing board or the governing body of a charter school to promote a pupil from the third grade who obtains a score on the reading portion of the Arizona instrument to measure standards test, or a successor test, that demonstrates that the pupil's reading falls far below the third grade level for any of the following:

(i) A good cause exemption if the pupil is an English learner or a limited English proficient student as defined in section 15-751 and has had fewer than two years of English language instruction.

(ii) A child with a disability as defined in section 15-761 if the pupil's individualized education program team and the pupil's parent or guardian agrees that promotion is appropriate based on the pupil's individualized education program.

(c) Intervention and remedial strategies developed by the state board of education for pupils who are not promoted from the third grade. A school district governing board or the governing body of a charter school shall offer at least one of the intervention and remedial strategies developed by the state board of education. The parent or guardian of a pupil who is not promoted from the third grade and the pupil's teacher and principal may choose the most appropriate intervention and remedial strategies that will be provided to that pupil. The intervention and remedial strategies developed by the state board of education shall include:

(i) A requirement that the pupil be assigned to a different teacher for reading instruction.

(ii) Summer school reading instruction.

(iii) In the next academic year, intensive reading instruction that occurs before, during or after the regular school day, or any combination of before, during and after the regular school day.

(iv) Online reading instruction.

3. Provide for universal screening of pupils in preschool programs, kindergarten programs and grades one through three that is designed to identify pupils who have reading deficiencies pursuant to section 15-704.

4. Develop intervention and remedial strategies pursuant to paragraph 2, subdivision (c) of this subsection for pupils in kindergarten programs and grades one through three who are identified as having reading deficiencies pursuant to section 15-704.

5. Distribute guidelines for the school districts to follow in prescribing criteria for the promotion of pupils from grade to grade in the common schools. These guidelines shall include recommended procedures for ensuring that the cultural background of a pupil is taken into consideration when criteria for promotion are being applied.

B. Beginning in the 2010-2011 school year, school districts and charter schools shall provide annual written notification to parents of pupils in kindergarten programs and first, second and third grades that a pupil who obtains a score on the reading portion of the Arizona instrument to measure standards test, or a successor test, that demonstrates the pupil is reading far below the third grade level will not be promoted from the third grade. If the school has determined that the pupil is substantially deficient in reading before the end of grade three, the school district or charter school shall provide to the parent of that pupil a separate written notification of the reading deficiency that includes the following information:

1. A description of the current reading services provided to the pupil.

2. A description of the available supplemental instructional services and supporting programs that are designed to remediate reading deficiencies. Each school district or charter school shall offer at least one intervention strategy and at least one remedial strategy for pupils with reading deficiencies. The notification shall list the intervention and remedial strategies offered and shall instruct the parent or guardian to choose the strategy that will be implemented for that child.

3. Parental strategies to assist the pupil to attain reading proficiency.

4. A statement that the pupil will not be promoted from the third grade if the pupil obtains a score on the reading portion of the Arizona instrument to measure standards test, or a successor test, that demonstrates the pupil is reading far below the third grade level, unless the pupil is exempt from mandatory retention in grade three or the pupil qualifies for an exemption pursuant to subsection A of this section.

5. A description of the school district or charter school policies on midyear promotion to a higher grade.

C. Pursuant to the guidelines that the state board of education distributes, the governing board of a school district shall:

1. Prescribe curricula that include the academic standards in the required subject areas pursuant to subsection A, paragraph 1 of this section.

2. Prescribe criteria for the promotion of pupils from grade to grade in the common schools in the school district. These criteria shall include accomplishment of the academic standards in at least reading, writing, mathematics, science and social studies, as determined by district assessment. Other criteria may include additional measures of academic achievement and attendance.

D. The governing board may prescribe the course of study and competency requirements for promotion that are in addition to or higher than the course of study and competency requirements the state board prescribes.

E. A teacher shall determine whether to promote or retain a pupil in grade in a common school as provided in section 15-521, paragraph 3 on the basis of the prescribed criteria. The governing board, if it reviews the decision of a teacher to promote or retain a pupil in grade in a common school as provided in section 15-342, paragraph 11, shall base its decision on the prescribed criteria.

F. A governing board may provide and issue certificates of promotion to pupils whom it promotes from the eighth grade of a common school. Such certificates shall be signed by the principal or superintendent of schools. Where there is no principal or superintendent of schools, the certificates shall be signed by the teacher of an eighth grade. The certificates shall admit the holders to any high school in the state.

G. A governing board may request certificates of promotion from the county school superintendent. If a governing board requests these certificates from the county school superintendent, the county school superintendent shall furnish and sign the certificates.

H. Within any high school district or union high school district, the superintendent of the high school district shall supervise the work of the eighth grade of all schools employing no superintendent or principal.

I. A school district shall not deny a pupil who is between the ages of sixteen and twenty-one years admission to a high school because the pupil does not hold an eighth grade certificate. Governing boards shall establish procedures for determining the admissibility of pupils who are under sixteen years of age and who do not hold eighth grade certificates.

J. The state board of education shall adopt rules to allow common school pupils who can demonstrate competency in a particular academic course or subject to obtain academic credit for the course or subject without enrolling in the course or subject.

## PROMOTION AND RETENTION OF STUDENTS

*Eighth (8th) grade certificate of promotion.* For a student to qualify, the following requirements must be met:

- Pass District essential skills standards (equal or exceed state board of education standards) in reading, mathematics, oral and written communication, social studies (includes Arizona and United States Constitution requirements) and science/health.
- Receive principal and staff recommendations.
- Satisfactorily meet the criteria for promotion listed in IKE-R for eighth (8th) grade students.

Promotion requirements listed above may be waived upon review by the principal and District administrative staff. Retention may not be in the best interests of the child.

### Regular Education

The District is dedicated to the continuous development of each student.

**Year to year promotion of a student in grades one (1) through eight (8)**  
~~Promotion from year to year~~ will be based upon standards for each basic subject area as identified in the course of study.

The District standards that students must achieve shall include accomplishment of the standards in reading, written communication, mathematics, science, and social studies adopted by the State Board of Education.

**The promotion of a student from grade three (3) shall be conditioned on the satisfaction of the applicable competency requirements prescribed by A.R.S. 15-701 and depicted in administrative regulation IKE-RB.**

In addition to these standards, test scores, grades, teacher-principal recommendations, and other pertinent data will be used to determine promotion.

Retention of students is a process that is followed when the professional staff, in consultation with the parent, determines it to be in the best interests of the student. Though primary grades are suggested as the most appropriate time, retention may be considered at any grade level.

When circumstances indicate that retention is in the best interest of the student, the student will have individual consideration, and decisions will be made only after a careful study of facts relating to all phases of the student's growth and development. The student's academic achievement level and mental ability are important, but physical and social characteristics are also important factors. A decision should be based on sufficient data, collected over a period of time and motivated by a desire to place students in school programs where they will be the most successful.

In addition to the above, such decisions, when applied to students enrolled in special education, shall be on a case-by-case basis, consistent with the individualized education plan and in accordance with A.A.C. R7-2-301 and R7-2-401.

### **Special Education**

***Special education.*** Students enrolled in a special education program must meet the course of study and graduation requirements of pupils enrolled in special education under the guidance of R7-2-401 and District standards. The course content, methods and materials used will be specified in the pupils' individual graduation plans. The multi-disciplinary team in its annual review shall determine eligibility for promotion based on academic performance, social/emotional maturity and age.

Students who do not meet regular promotion requirements must meet the course of study and promotion requirements for special education under the guidance of A.A.C. R7-2-401. The programs for such students may include adaptations.

Any student unable to meet regular academic requirements for promotion must meet the requirements of an alternative curriculum derived from the regular curriculum, which will be developed by an **individualized educational program (IEP)** team on an individual basis. Students placed in special education will complete the course of study as prescribed in their individual promotion plans and implemented through their individual education programs. Course work will be presented at a level commensurate with the student's ability. The student's

permanent file shall identify the courses completed through special education; however, the student will receive the standard certificate of promotion.

*Adopted:*            ~~date of manual adoption~~

LEGAL REF.:    A.R.S.       15-203  
                                 15-341  
                                 15-342  
                                 15-701  
                                 15-701.01  
                                 15-715  
                 A.A.C       R7-2-301  
                                 R7-2-302.04  
                                 R7-2-401  
                 A.G.O.       I84-016

CROSS REF.:    IGD – Curriculum Adoption  
                         IGE – Curriculum Guides and Course Outlines  
                         **IHA – Basic Instructional Program**  
                         IKA – Grading/Assessment Systems

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

|   |  |   |                                      |            |
|---|--|---|--------------------------------------|------------|
| TO:   | Governing Board  | <table border="1"><tr><td>X</td></tr></table> | X                                    | Action     |
| X   |  |   |                                      |            |
| FROM:   | Dr. Susan J. Cook, Superintendent  | <table border="1"><tr><td>X</td></tr></table> | X                                    | Discussion |
| X   |  |   |                                      |            |
|   |  |   | Information                          |            |
|   |  |   | 1st Reading                          |            |
| DATE:   | February 13, 2014  |   |                                      |            |
| AGENDA ITEM:  | Trust Board Update   |   |                                      |            |
| INITIATED BY:   | <u>D. Rex Shumway, Legal Counsel</u>   | SUBMITTED BY:                                 | <u>D. Rex Shumway, Legal Counsel</u> |            |
| PRESENTER AT GOVERNING BOARD MEETING:                   | <u>Chris Maza, Governing Board Member and/or D. Rex Shumway, Legal Counsel</u> |   |                                      |            |
| GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: | <u>Policy EIC and A.R.S. §15-382</u>   |   |                                      |            |

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

Chris Maza and Rex Shumway will provide a review of the following matter that was discussed at the January 21, 2014 meeting of the Employee Benefit Trust Board:

The five (5) year contractual cycle for services necessary for the Employee Benefit Trust to operate the District's self-insured employee benefit plans expires on June 30, 2014. Therefore, on October 28, 2013, the Purchasing Department released RFPs for Third Party Administration, Medical Network Access, Utilization Management, Pharmacy Benefit Management, Dental, Basic Life Insurance-AD&D, Voluntary Life, Short Term Disability and Flexible Spending Account Administration. Forty (40) vendors were notified of the RFPs. Thirty four (34) responsive proposals and zero (0) nonresponsive proposals were received. The evaluation process occurred as follows:

| Task                                | Responsible Party   | Date to be Completed            |
|-------------------------------------|---|---------------------------------|
| Analysis and Review of Proposals    | Segal (John Coyle)/WESD (Justin Wing, Katie Sanchez, Rex Shumway)               | November 26 - December 17, 2013 |
| Request Best and Final Offers       | Segal   | December 18, 2013               |
| Best and Final Offers Due           | Vendors   | January 8, 2014                 |
| Discussion of Best and Final Offers | Segal (John Coyle)/WESD (Justin Wing, Katie Sanchez, Rex Shumway, David Ludwig) | Week of January 13-17, 2014     |

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item IV.A.

At the January 21, 2014 EBT Trust Board meeting, the evaluation team recommended, and the Trust Board voted to award contracts as follows:

| Services  | New Provider          | Current Provider           |
|---|-----------------------|----------------------------|
| Third Party Administration  | Meritain              | Meritain                   |
| Medical Network Access  | Aetna                 | Blue Cross and Blue Shield |
| Utilization Management  | American Health Group | American Health Group      |
| Pharmacy Benefit Management   | Welldyne              | Express Scripts            |
| Dental Network and Administration                                   | United Concordia      | United Concordia           |
| Basic Life Insurance-AD&D, Voluntary Life and Short Term Disability | Aetna                 | Sun Life                   |
| Flexible Spending Account Administration                            | Health Equity         | Discovery Benefits         |

At the February 18, 2014 Trust Board meeting, the EBT will review Preliminary Budget Projections for 2014-2015 and the status of the Employee Benefit plans. The EBT will also consider potential plan revisions and funding recommendations. (Consideration of these issues normally commences at the January Trust Board meeting. However, it was necessary to award the contracts discussed above prior to developing budget projections.)



# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: February 13, 2014

AGENDA ITEM: Discussion of Travel to Attend the National School Boards Association (NSBA) Conference

INITIATED BY: Bill Adams, Governing Board Vice President SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Bill Adams, Governing Board Vice President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

## SUPPORTING DATA

Funding Source: M&O  
Budgeted: No

At the January 23, 2014 Governing Board Meeting, Governing Board Vice President Mr. Bill Adams requested a future agenda item regarding travel to the 74<sup>th</sup> Annual National School Boards Association (NSBA) Conference in New Orleans, Louisiana, April 5-7 2014.

The expenses associated with traveling to the conference are as follow. The optional events are marked with an \*.

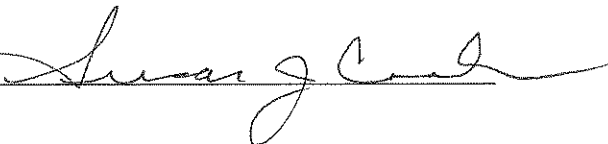
|  |                    |                     |
|--|--------------------|---------------------|
| Registration   | Conference         | \$945.00            |
|  | *Pre-conferences   | \$195.00 - \$320.00 |
|  | *Other events      | \$105.00 - \$155.00 |
|  | *Meal events       | \$50.00 - \$65.00   |
| Airfare  |                    | \$600.00 - \$843.00 |
| Lodging  | Per night/4 nights | \$1,175.00          |
| Meals  | Per diem/5 days    | \$270.00            |
| Ground Transport                                     |                    | \$100.00            |
| Maximum total per person, excluding optional events. |                    | \$3,333.00          |

The Governing Board has \$5,138.65 remaining in the travel/registration budget lines. The agenda is attached for Board consideration.

## SUMMARY AND RECOMMENDATION

No action required.

Superintendent



| Board Action | Motion | Second | Aye | Nay | Abstain |
|--------------|--------|--------|-----|-----|---------|
| Adams        |        |        |     |     |         |
| Graziano     |        |        |     |     |         |
| Jahneke      |        |        |     |     |         |
| Lambert      |        |        |     |     |         |
| Maza         |        |        |     |     |         |

Agenda Item IV.B.



74th  
Annual  
Conference

**NSBA**  
NEW ORLEANS



# ADVANCING THE EDUCATION OF AMERICA'S CHILDREN

TRANSFORMING LEADERSHIP

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[www.nsba.org/conference](http://www.nsba.org/conference)

# EMPOWER

# YOURSELF

## THREE DAYS OF ESSENTIAL PRESENTATIONS AND EXPERIENCES TO ENERGIZE YOU AND YOUR DISTRICT.

Align your conference sessions with the content that fosters growth and supports you, your staff, and your students.

With sessions organized into focus areas, it's easy for your team to find the content that best benefits your district.

### Governance and Executive Leadership



Effective leadership skills are necessary to transform public education. Learn how to align resources to achieve district standards and priorities and understand education reform.

### Innovations in District Management



Learn how to deal with economic challenges, manage local bond initiatives, and deal with hot topics such as common core standards and data-driven decisions.

### Legal and Legislative Advocacy



Shape the debate: Learn about current national topics that are affecting education leaders and impacting local control and governance.

### Professional and Personal Development



Take in knowledge designed specifically for you and your personal development – from leadership skills and managing people to making better personal use of technology.

### School Board/Superintendent Partnerships



Learn the different roles and responsibilities of the board and superintendents, and how to collaborate and develop long-term successful relationships inside and outside the system.

### Student Achievement and Accountability



Understand the factors which set conditions to optimize teaching and learning, narrow or eliminate the achievement gap, accountability, and continuous improvement within a system.

### Technology + Learning Solutions



Hands-on sessions, workshops, and site visits on how technology is transforming school districts with relevant knowledge for technology directors, administrators, and board members.

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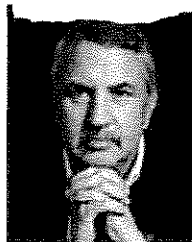
- 3 General Session Speakers
- 4 Pre-Conference Workshops
- 6 Focus on... Sessions
- 8 New Board Member Training
- 9 Advocacy Sessions
- 9 Deeper Look Special Sessions

- 10 Technology Programming
- 12 Site Visits
- 13 National Connection Programming
- 14 CUBE Programming
- 15 COSA Programming
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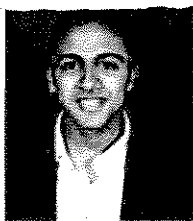
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*The National School Boards Association is a not-for-profit organization representing state associations of school boards and their member districts from across the United States. Its mission, working with and through state associations, is to advocate for equity and excellence in public education through school board leadership. NSBA Annual Conference complements the state-specific professional development opportunities provided by the state associations.*

# INSPIRE



KEYNOTE: Friedman



Goyal



Maiers



KEYNOTE: Robinson

## GENERAL SESSION SPEAKERS

Gain insight into our global challenges with these instrumental thought leaders.

**Saturday, April 5**

**8:00 AM – 9:30 AM**

**THOMAS L. FRIEDMAN**

Bestselling author of *The World is Flat* and columnist for *The New York Times*, Tom Friedman is renowned for his direct reporting and sophisticated analysis of complex issues facing the modern world. According to *Foreign Policy* magazine, "Friedman doesn't just report on events; he helps shape them." Winner of three Pulitzer Prizes, he has covered monumental stories from around the globe for *The New York Times* since 1981.

**Sunday, April 6**

**10:00 AM – 11:30 AM**

**SIR KEN ROBINSON**

Sir Ken Robinson, PhD, is an internationally recognized leader in the development of education, creativity, and innovation. The videos of his famous 2006 and 2010 talks to the prestigious TED Conference have been seen by an estimated 200 million people in over 150 countries. He speaks to audiences throughout the world on the creative challenges facing business and education in the new global economies.

Designed to be thought provoking, groundbreaking, and mind-blowing, these three presenters will share their innovative strategies for moving education forward for America's school children. No wallflowers allowed — bring your passion to share with these insightful leaders.

**Monday, April 7**

**8:00 AM – 9:00 AM**

**MORNING GENERAL SESSION**

**NIKHIL GOYAL**

*Education Author & Speaker*

Lauded by the *Washington Post* as a future U.S. Secretary of Education, at age 17, Nikhil Goyal is the author of *One Size Does Not Fit All: A Student's Assessment of School*, by the Alternative Education Resource Organization. His work has appeared in *The New York Times*, *Wall Street Journal*, *Washington Post*, MSNBC, NPR, FOX and Friends, FOX Business, NBC Nightly News, *The Globe and Mail*, *Huffington Post*, *Fast Company*, *Psychology Today*, and *Education Week*. In 2012, Goyal was named one of the "World Changers" for Dell #Inspire 100. He is also 2013 Forbes 30 Under 30: Education and *ORIGIN* Magazine: The Nation's Top Creatives.

**ANGELA MAIERS**

*Educator, Author, & Speaker*

Whether she is addressing an auditorium full of educators or sitting on the floor helping first graders find their way into the pages of a great book, Angela Maiers' message is the same: literacy changes lives. As a teacher educator, author, and consultant, Angela has spent the past 22 years working diligently to help learners of all ages succeed by recognizing their power as readers, writers, and global communicators.

**Monday, April 7**

**2:00 PM – 3:30 PM**

**CLOSING GENERAL SESSION**

Make sure you don't miss this closing session! We will finish the Annual Conference with inspiration and reflection to feed our passion and purpose as we return to our homes energized and mobilized!



For more information and to register, visit [www.nsba.org/conference](http://www.nsba.org/conference) 3




# EDUCATE

## CONFERENCE WORKSHOPS • FRIDAY, APRIL 4

Start your learning experience early with a thorough examination of issues important to you.


### Morning Sessions • 9:00 AM – Noon

#### #1 What Every School Board Member Should Know About School Law Issues Today

 Recognized school law experts from the NSBA Council of School Attorneys will provide an informative introduction to key concepts, legal standards, and principles that school board members must understand before making decisions about two hot topics — religion in the schools and employee rights. Walk away with a better awareness of the questions you should be asking your school attorney before problems arise.


**Presenters:** Jay Worona, General Counsel, New York State School Boards Association; Nancy Fredman Krent, Partner, Hodges, Loizzi, Eisenhammer, Rodick & Kohn, LLP

#### #2 Reinventing Your School Board from the Ground Up

 What if your school board could reinvent itself? Would it look as it does now? Join us for this thought-provoking session and learn how Coherent Governance®, a state-of-the-art governance operating system, can position your board to lead with integrity, pride, and coherence to achieve systemic and systematic focus on student achievement. Discover how to forge a governance culture that represents what you and your colleagues believe your job really is and how it should be done.


**Presenters:** Randy Quinn and Linda Dawson, The Aspen Group International, LLC

#### #3 Evaluating the Board and the Superintendent: Stop, Look, Listen, Act

 High-performing school districts are led by school boards and superintendents that value and practice continuous improvement, align their work, and hold themselves accountable for improving student achievement. Join us in an interactive session where you will learn how to align the evaluation process to the strategic improvement plan and how to apply the simple principles of “stop, look, listen, act” to create a culture of excellence.


**Presenters:** Tony Arasi, Director of Professional Development; Mark Willis, Assistant Executive Director, Georgia School Boards Association; Wanda Creel, Superintendent, Barrow County Schools

#### #4 Follow the Blueprint for a Successful Strategic Planning Process

 From readiness to celebration, get a nine-step blueprint that includes tools for visioning, values identification, crowd sourcing, climate and culture management, data-driven decision-making, budgeting, goal-setting, and superintendent evaluation. Learn to help your district reduce resistance to change and infuse your plan with confidence-building protocols, and how to avoid certain brain-based biases to increase staff motivation, community engagement, and student success.


**Presenters:** Peggy Holstedt, Director of Policy Services and Board Development; Steve Lamb, Board Development and Policy Services Specialist; Renee Sessler, Board Development Specialist, Oregon School Boards Association

#### #5 Understanding the Key Work of School Boards

 Research on school board governance has demonstrated that leadership teams in districts with higher student achievement are significantly different in knowledge, beliefs, and actions from the boards in lower achieving districts. Take an interactive walk through the *Key Work of School Boards Guidebook* and explore eight systematic thinking action areas designed to keep achievement at the heart of the conversation.


**Presenters:** Edward Shirley and Ann Meyer, The Legacy Group

#### #6 When Reporters Call...And When They Don't: Getting Your Message Out

 The image of a school board and a district can be lifted or damaged depending on coverage in the news media. One element to better coverage happens when leaders do better interviews. But districts can't depend on media coverage alone to tell their success stories. Participants in this workshop will build new interview skills — including seeing live mock interviews — and learn about non-media avenues to get information to the community at large.

**Presenter:** Brad Hughes, Director Member Support, Kentucky School Boards Association

#### #7 Education Content for the iPad

 iPad is changing the learning experience, making it more engaging, interactive, and completely mobile. Get an overview of amazing apps for teaching and learning, see interactive iBooks textbooks built with iBooks Author, and learn how iTunes U gives educators powerful tools to develop and distribute courses featuring audio, video, books, and other content. Discover how iPad is changing the classroom and what you need to know to understand today's digital revolution. iPads will be used in the session with pre-loaded applications. Please do not bring your own iPad.

Limited to 20 participants.



Cost for full-day session is \$270 for National Connection districts, Technology Leadership Network districts, and CUBE districts. \$320 for all others. (Lunch on your own NOON – 1:30 PM.)

## Afternoon Sessions • 1:30 PM – 4:30 PM

### #8 The Student Support Card: Measuring What Kids Need to Achieve



Are you getting results from your investments in family engagement, caring and connected school, and social-emotional learning programs? Students who come to school with a rich developmental ecology perform better in school; but talking with families about their shared responsibility can make schools sound defensive and judgmental. Learn how the Student Support Card, a measurement tool, takes the risk out of measuring the support a student receives from school and beyond.

**Presenter:** Derek Peterson, Founder, International Institute for Student Support

### #9 The Data Made Me Do It! Using Data to Make Difficult Decisions in Difficult Times



Data is fundamental to effective school board governance. Explore how school boards can use the data cycle — a data decision making process — to set goals, align resources, support effective programs and practices, and measure results in terms of improved student outcomes. Learn to apply the data cycle to implementing high standards, including the common core, and to evaluating and increasing teacher effectiveness. This workshop was developed by NSBA's Center for Public Education in partnership with state school boards associations in California, Illinois, and Michigan.

**Presenters:** Patte Barth, Director, Center for Public Education, National School Boards Association; Nesa Brauer, Consultant, Board Development, Illinois Association of School Boards; Sandra Kwasa, Director, Board Development, Illinois Association of School Boards

### #10 Being a Q2 High-Performing District Leadership Team: Using the Eight Characteristics of Effective School Boards to Improve Student Learning and Achievement



Every high-performing educational system has unique processes and structures that allow it to perform at higher levels in Q2. Examine the governance practices used by the Forest Park School District 91 and how the leadership team used NSBA's Eight Characteristics of Effective School Boards to achieve high student achievement. Learn their culture and planning cycle, and how they stay in Q2.

**Presenters:** Jeffery Cohn, Director of Field Services, Illinois Association of School Boards and Certified in FranklinCovey Inspiring Trust™; Louis Cavallo, Superintendent; Frank Mott, Board President; Mary Win Connor, Board Vice President, Forest Park District 91

*Pre-registration and an additional fee, including for guests, are required for all Pre-Conference Workshops. See registration form on page 23 for all fees.*

### #11 School Safety Choices: Proactive Mindfulness or Messy Crisis Response



Students can only achieve their potential if schools provide a safe learning environment that parents and staff can trust. Acquire strategies and skills for developing a prevention-focused school culture that incorporates mindfulness and developmental assets theory used by progressive school districts. Receive a customizable crisis plan template; acquire an evidence-based approach for conducting school/community stakeholder-driven student threat assessment; and more.

**Presenters:** Winton Goodrich, School Safety Consultant; Pat Messerle, School Psychologist and Consultant

### #12 When Reporters Call...and When They Don't: Getting Your Message Out



A repeat of the morning session #6 pre-conference, sign up for only one.

**Presenter:** Brad Hughes, Director Member Support, Kentucky School Boards Association

### #13 Invent to Learn



Join other Board members for a day of hard fun and problem solving — where computing meets tinkering and design. The workshop begins with the case for project-based learning and an exploration of how making, tinkering, and engineering are the best ways to support the Common Core and the Next Generation Science Standards. You will view examples of children engaged in complex problem solving with new game-changing technologies and identify the lessons for district policy. Participants will have the chance to tinker with a range of exciting new low- and high-tech construction materials that can amplify the potential of students in every subject, grade level, and socio-economic status. The workshop will give you first-hand experience that will be invaluable as you grapple with the coming changes to education in the 21st century.

**Presenter:** Dr. Gary Stager, Writer and Consultant, CA

### #14 Education Content for the iPad



A repeat of the morning session #7 pre-conference, sign up for only one. Limited to 20 participants.

## Full-Day Session • 9:00 AM – 4:30 PM

Cost for full-day session is \$270 for National Connection districts, Technology Leadership Network districts, and CUBE districts. \$320 for all others. (Lunch on your own NOON – 1:30 PM.)

### #15 Superintendent Evaluation: Improving School Board Capacity for Objectivity and Fairness



Superintendent evaluation can be a challenging endeavor. New research reveals what board members actually consider when conducting superintendent evaluation. Explore how this affects the validity and fairness of the outcomes. Discover ways to offset bias and substantiate ratings for an objective evaluation of superintendent performance. Learn how to incorporate an annual evaluation cycle with clear and agreed upon goals and understanding of success.

**Presenters:** Phil Gore, Director of Leadership Development Services, Washington State School Directors' Association; Roberta Kramer, Superintendent, Riverside School District

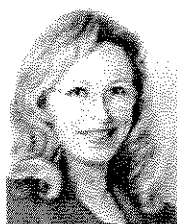
# INNOVATE

## FOCUS ON...

Expand your perspective through the experiences and lessons of renowned educational thought leaders.



Best



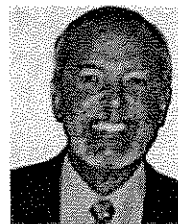
Burmark



Domenech



Gentzel



Goodrich



Silver

## Saturday, April 5

10:00 AM – 11:30 AM

### The Leader of the Future



What is required to be a highly effective leader in 2014? Does it require respect, vision, honesty, communication, teamwork, integrity, and ethics? Yes and more! This will focus on the characteristics, skills, attitudes, and behaviors that are demanded by top talent of leaders they willingly follow.

**Presenter:** John Spence, Author of *Awesomely Simple – Essential Business Strategies for Turning Ideas Into Action*

1:30 PM – 2:45 PM

### Focus on... Educational Inequity



Charles Best, founder of education crowdfunding platform DonorsChoose.org, explains why teachers at half of all the public schools in America have created projects on this nonprofit website. He'll also share "big data" insights about which resources teachers most need, and recount how his mother's pear dessert sparked a movement that has channeled \$180 million in giving to public school classrooms.

**Presenter:** Charles Best, Founder and CEO, DonorsChoose.org

1:30 PM – 2:45 PM

### The New Normal: Dealing Effectively with Change



Anytime there is economic or organizational turmoil and you are faced with significant change, it is absolutely critical to help people understand how to effectively embrace change and move forward proactively towards the "new normal." Learn about the emotional cycle that people move through as they struggle with change and learn specifically what must be done to create an organization that can deal successfully with change.

**Presenter:** John Spence, Author of *Awesomely Simple – Essential Business Strategies for Turning Ideas into Action*

3:45 PM – 5:00 PM

### They Snooze, You Lose: 10 Shots to Caffeinate Your Presentations



Have you fallen into the PowerPoint trap, reading bullet points to a dozing audience? In this engaging multimedia session, discover quick-and-easy fixes for the presentation you're giving tomorrow. Get fun, replicable tips on involving your audience (such as using popcorn to boost retention 10–50%) and links to awesome free resources! Plus, enter to win fabulous prizes, including an LCD projector!

**Presenter:** Lynell Burmark, Associate, Thornburg Center

3:45 PM – 5:00 PM

### Focus on... School Board and Superintendent Relations



A discussion with the Executive Directors of the National School Boards Association (NSBA) and the American Association of School Administrators (AASA) about school board and superintendent relations. Learn how the two organizations can work together towards the accomplishment of common goals.

**Presenters:** Thomas Gentzel, National School Boards Association; Dan Domenech, American Association of School Administrators

## Sunday, April 6

8:00 AM – 9:30 AM

### Reaching Common Ground with Difficult People: Strategies for Making High Stakes Leadership Team Decisions



Participants will acquire new skills for dealing with challenging board member, administrator, and citizen behaviors. This workshop will give school leaders insight into WHY people react the way they do, and will provide tools for dealing with difficult interpersonal dynamics. Exciting facts on the latest brain research will help individuals understand what occurs within the body during the stress of decision making. Attendees will acquire deeper insight about the needs and desires of other leadership team members through a simple communication and decision-making survey process.

**Presenter:** Winton I. Goodrich, Goodrich Consulting and Facilitation Co.



Spellos




Spence



**1:30 PM – 2:45 PM**


### Focus on... Teaching Kids to Succeed: Fall Down 7 Times, Get Up 8

 Do you ever hear “Just how am I supposed to motivate kids?” The real question is how do we get them to motivate themselves? Learn surprising new findings about fundamental ways we can change teaching practices to help kids become self-motivated. Come prepared to have your thinking challenged and to receive a multitude of strategies that help learners develop internal motivation and resiliency.

**Presenter:** Debbie Silver, Speaker, Humorist, Author of *Fall Down 7 Times, Get Up 8: Teaching Kids to Succeed*

**1:30 PM – 2:45 PM**


### Smart Phones...Smarter Business

 Have you unlocked all of the killer tools from your smart phone? Are you really using your iPad (or other tablet) to help enhance your productivity? Jim Spellos is a certified Microsoft Office Specialist (MOS) and President of Meeting U, a company specializing in teaching technology applications. This interactive session will provide ideas for learning what these smart devices can do for all your business needs and help you maximize their use and your productivity. Attendees are encouraged to bring their devices and share best practices with their favorite mobile tools and apps.

**Presenter:** Jim Spellos, President, Meeting U

**3:30 PM – 5:00 PM**

### Reaching Common Ground with Difficult People: Strategies for Making High Stakes Leadership Team Decisions


 A repeat of the morning session from 8:00 AM – 9:30 AM.

**Presenter:** Winton I. Goodrich, Goodrich Consulting and Facilitation Co.

## Monday, April 7

**9:30 AM – 10:45 AM**


### Social Tsunami: How to Drink from the Information Fire Hose Using a Straw

 Are you overwhelmed with information? Can't keep up with the tidal wave that comes from different tech resources? Take control of the Social Tsunami by learning about content curation. Curation makes you a content publisher, and provides the tools to manage the information flow that comes into your computer, tablet, or smart phone. These tools are the critical time savers and information managers every business person needs.

**Presenter:** Jim Spellos, President, Meeting U

**12:30 PM – 1:45 PM**

### Google-licious: How to Find Anything on the Internet

 Back by popular demand, Jim Spellos will present his Google-licious session that has been so overwhelmingly popular since being introduced in 2009. This session is for everyone, from Google novices to pros interested in learning how to use various search tools to find what you need, when you need it.

**Presenter:** Jim Spellos, President, Meeting U

# SUCCESS

*“It’s rewarding to hear other districts’ success stories, to meet board members from across the nation and to be part of the nation’s bigger picture.”*

Ruth Greco, Ritenour, Missouri



# CULTIVATE

## NEW SCHOOL BOARD MEMBER BOOT CAMP


Every new board member needs a handful of essential skills and understanding. NSBA's Board Member Boot Camp has a proven and proven curriculum—from ethics and decision making to financial literacy and school improvement.

**Friday, April 4**

### PRE-CONFERENCE

**1:30 PM – 4:30 PM**

#### New School Board Member Boot Camp Pre-Conference Session: Ethics, Board Meetings, and the Role of a School Board Member

 Ethical and appropriate behavior for school board members is expected. Yet, problems arise during meetings that can interfere with the important work getting accomplished. Interact with your colleagues in a mock school board meeting conducted by members of the NSBA Board Member Boot Camp Faculty to examine what works and what doesn't in your meetings.


**Facilitated by:** Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education; Terry McCabe, Consultant and Former Associate Executive Director, Maine School Boards Association

*Advance registration and an additional \$75 fee are required for the pre-conference Board Member Boot Camp session. See registration form on page 23.*

**Saturday, April 5**

**10:00 AM – 11:30 AM**


#### The Key Work of School Boards — An Overview

 The Key Work of School Boards framework provides school board members with tools and information for improving their leadership skills and raising student achievement. Learn about the eight Key Action Areas for school leaders and how to apply them to your own district.

**Presenter:** Kitty Blumsack, Director of Board Development, Maryland Association of Boards of Education

**1:30 PM – 2:45 PM**


#### Data-Driven Decision Making

 Data matters. Education data, used well, can help school board members make good decisions — ones based not on the loudest voices or the latest theories, but on the facts about what students need and how they are currently doing. Learn how to ask board-level questions regarding data, including how can and should data inform decision making?

**Presenters:** Sandra Kwasa, Director, Board Development; Nesa Brauer, Consultant, Board Development, Illinois Association of School Boards

**3:45 PM – 5:00 PM**

#### Basic Parliamentary Procedure for NEW Board Members


 Lots can happen (and happen very quickly) during a school board meeting that will prevent you from obtaining your desired outcomes. A basic understanding of Robert's Rules of Order for your meetings is a critical tool for every new school board member.

**Presenter:** Paul Krohne, Executive Director, South Carolina School Boards Association

**Sunday, April 6**

**8:00 AM – 9:30 AM**


#### Federal Advocacy: The Legislative Process, The Issues, & Your Important Role as an Advocate

 Federal legislation has direct policy and financial impacts on local public schools. Students and federal legislators need to hear the local impact directly from you, their constituent. Learn the basics of how Capitol Hill works, some of the latest issues facing school board members, and the important role that board members can play as a voice for their school district.

**Presenter:** Kathleen Branch, Director, National Advocacy Services, National School Boards Association

**1:30 PM – 2:45 PM**


#### The Basics of Financial Oversight

 Oversight of school district financial matters is an essential board responsibility, one that all board members must develop an appropriate level of understanding about. Increased public and regulatory scrutiny during difficult economic times demands that boards develop strategies that allow them to fulfill their oversight responsibility without micromanaging.

**Presenter:** Barry J. Entwistle, Director of Leadership, New York State School Boards Association

**3:45 PM – 5:00 PM**

#### Student Aspirations: The Role of Your School Board

 Everyone talks about the need to improve student aspirations, but the Quaglia Institute for Student Aspirations (QISA) has researched the eight conditions necessary to raise student aspirations and partnered with Maine School Management Association to develop a handbook to guide this process. Learn the role of your board in improving the aspirations of your students and leave with a copy of the handbook *School Board Members: Reflect...Inspire...Make a Difference*.

**Presenter:** Terry McCabe, Consultant and Former Associate Executive Director, Maine School Boards Association

# ADVOCATE

## EXPANDING YOUR KNOWLEDGE AND SKILLS

**Saturday, April 5**

**3:45 PM – 5:00 PM**

### How to Get the Most Out of Meetings with Members of Congress



In this interactive session, learn how to get the most out of face-to-face meetings with members of Congress. View NSBA's video on How to Lobby Your Members of Congress, and learn strategies for gaining control of the meetings and getting a stronger commitment from your members of Congress.

**Presenters:** Federal Advocacy and Policy Staff, National School Boards Association



**Sunday, April 6**

**8:00 AM – 9:30 AM**

### NSBA's Top 10 School Law Cases of 2014



Join NSBA General Counsel Francisco M. Negrón, Jr., for a survey of cases impacting public schools in 2014 in the United States Supreme Court and across the national school law docket. Take an inside look at the High Court's decisions and at current cases, including the Court's continuing struggle with racial diversity in student bodies, and learn about trends in bullying, speech, and employment law matters with implications for public schools across the country.

**Presenter:** Francisco M. Negrón, Jr., General Counsel, National School Boards Association

**3:45 PM – 5:00 PM**

### National Education Spotlight: Federal Legislative Update



Join NSBA's advocacy staff to learn about new Congressional education initiatives impacting student achievement and school delivery of educational services. Expand your knowledge about federal legislation and policy and find out how you can get involved.

**Presenters:** Federal Advocacy and Policy Staff, National School Boards Association

# EMPOWER

## A DEEPER LOOK: TURNING CHALLENGES INTO OPPORTUNITIES

**Saturday, April 5**

**2:00 PM – 5:00 PM**

### 12 Strategies High-Poverty Schools Can Use to Become High-Performing Schools



Recent case studies from high-performing/high-poverty schools coupled with two decades of research provide compelling insight into what it takes to make a dramatic turnaround. Learn 12 specific strategies that provide an essential foundation for success in any underperforming school. Through better understanding of how high-performing/high-poverty schools achieve success, board members will acquire specific strategies and identify action steps to best support their district's students.

**Presenter:** William Parrett, Director, College of Education, Boise State University

**Sunday, April 6**

**2:00 PM – 5:00 PM**

### School Improvement Using the Eight-Step Process



The Eight-Step Process is a continuous improvement process with a systematic approach to school improvement using research-based principles to promote equity and excellence for all. It gives board members, along with a leadership team of central office, principals, and teachers, a plan for improving student achievement, changing the pattern of random acts of school improvement. Presenters have 10 years of data from around the country demonstrating real results within one year. Bring a team!

**Presenters:** Peggy Hinckley, Peggy Hinckley Consulting LLC; Patricia Davenport, Patricia Davenport Consulting LLC

# ADVANCE

## TECHNOLOGY & LEARNING

Experiences a variety of choices for up-to-the-minute development in technology.

# MAKE

# I.T. WORK

# FOR YOU



**Saturday, April 5**

**10:00 AM – 11:30 AM**

### NSBA's Annual Technology Innovation Showcase Showdown

This fast-paced session will introduce new approaches to old problems from emerging companies identified by NSBA's Technology Leadership Network. Each company will have only five minutes to tell you what they are solving and give a snapshot of their solution. Audience insights and reactions are key to this interactive session designed for those who embrace innovation!

**Presenter:** Ann Flynn, Director, Education Technology, National School Boards Association

**1:30 PM – 2:45 PM**

### Serious Games, Serious Learning

Get a global perspective about how serious games are changing learning in schools, industry, and the military and hear how students who develop their own STEM-related games are excelling in districts across the country.

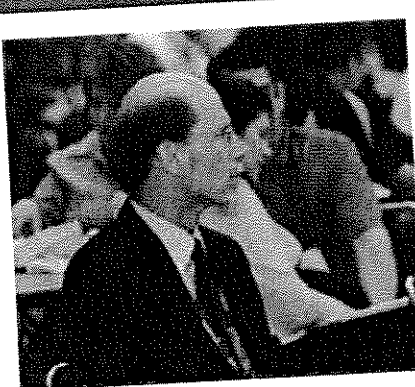
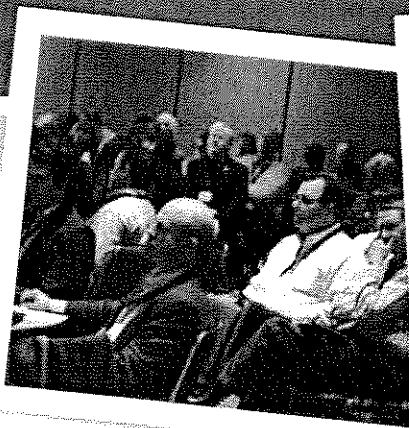
**Presenters:** Jim Brazell, Founder, VentureRAMP, Inc., TX; Worldwide Workshop Representative

**3:45 PM – 5:00 PM**

### Where Invention and Design Meet Tomorrow's Technology

Board members will learn how technological game-changers, such as 3D printing, robotics, and computer programming, can be a vital part of 21st-century learning in STEM and across the curriculum K-12. From the author of the definitive book on this topic, *Invent to Learn – Making, Tinkering, and Engineering in the Classroom*, this session provides an overview of the tools, skills, and pedagogical practices that not only amplify student potential, but support the Next Generation Science Standards and the Common Core.

**Presenter:** Dr. Gary Stager, Writer, and Consultant, CA



## Sunday, April 6

**8:00 AM – 9:30 AM**

### Mobile Learning: The Intersection of Policy & Practice

Mobile devices are transforming student learning in the U.S. and around the world, yet serious concerns remain. How does a district ensure equity? What policies need to be in place to both support and protect students and faculty?

**Presenter:** Dave Eisenman, Minnetonka Public Schools, MN

**1:30 PM – 2:45 PM**

### Teachers: Who to Hire? Who to Keep?

Join this interactive session to see how your perceptions of a high-quality instructor match up with the predictive analysis incorporated into new screening tools designed to identify applicants who have the skills and characteristics to raise student achievement. Plus, see how a new generation of teacher evaluation tools are bringing consistency and equity across districts.

**Presenters:** Dr. Donald J. Fraynd, CEO, TeacherMatch, IL; Michael Moody, Founder & CEO, Insight Education Group, CA; Cheryl Williams, Executive Director, Learning First Alliance

**3:45 PM – 5:00 PM**

### Global Learning: From the Virtual World to the Real World

Join one of NSBA's "20 to Watch" educators to explore how the power of multimedia supports development of the global competencies necessary for students to succeed in the workplace of the 21st-century. Educators translate virtual learning experiences to the real world through local and global collaborative peer projects that develop those competencies and support core content areas.

**Presenter:** Jenny M. Buccos, Series Creator of ProjectExplorer.org

## Monday, April 7

**9:30 AM – 10:45 AM**

### The State of Digital Content: What Is It, Where Do You Find It, What Does It Cost?

The shift from print to digital is a complex process with many moving parts. This lively dialogue will address the successes, challenges, and future innovations through the lens of education thought leaders, content and infrastructure providers, and school board members.

**12:30 PM – 1:45 PM**

### Questions Board Members Should Ask to Avoid Being the Next "Hacked" Headline

Districts store incredible amounts of sensitive, personal data for students and faculty yet, often, have far fewer security practices in place than major corporations who have made headlines when their systems have been hacked. Hear one district's story and learn the types of questions school leaders should be asking to ensure their districts aren't vulnerable.

**Presenters:** Keith Bockwoldt, Director of Technology, Township High School; Judy Grisson, Superintendent; Phil Hardin, Executive Director, Technology, Rowan-Salisbury School System, NC

*"The NSBA Annual Conference is the most comprehensive, high level one of the year — no others compare. I return as a more educated and motivated board member with a tremendous amount of value-added information."*

Lydia Tedone, Simsbury, Connecticut

**MOTIVATION**

# INSPIRE

## SITE VISITS: EXPERIENCES TO TAKE HOME

Gain valuable experience from these leaders in technology.

All workshops and events on this page require additional fees. See page 23 for fees and registration.

### Friday, April 4

**9:30 AM – 4:30 PM**

#### Louisiana Lagniappe (lan-yap): Site Visit to St. Charles Parish Public Schools

Lagniappe means a little something extra, which is exactly what you'll experience during your day in St. Charles Parish Public Schools, one of the state's top districts. Visit a newly renovated, technology rich, community-oriented elementary school and immerse yourself in the Wetland Watcher experience, a nationally recognized service learning program for wetlands conservation managed by middle school students. After a taste of south Louisiana cuisine, conclude your visit at the district's unique Satellite Center, where cutting-edge technologies create an authentic learning environment for students to work alongside actual clients as they explore future careers.

*Lunch and transportation provided.*

### Saturday, April 5

**11:45 AM – 3:30 PM**

#### National World War II Museum: Learning Across the Curriculum

Much of today's technology had origins in World War II. Learn how the National World War II Museum staff created education resources available to districts across the country that bring the science and technology of War II to life for students. Plus, hear the latest about the museum's photo and oral history digitization project and efforts to involve students in the collection of oral histories in their hometowns.

*Lunch, admission, and transportation provided.*

### Sunday, April 6

**NOON – 5:00 PM**

#### STEM in Action — Pumping Up the Students!

After Katrina, the U.S. Army Corps of Engineers built the world's largest pumping station. Tour this amazing structure and hear how the U.S. Army Corps of Engineers is investing in science technology, engineering, and math (STEM) curriculum materials to engage your students and support the emerging field of Geomatics that combines high tech tools with remote sensing.

*Lunch and transportation provided; no skirts/dresses and closed toe shoes required; limited to 50.*

**2:15 PM – 5:30 PM**

#### Southeastern Louisiana University Program: Transforming Science through Hands-on Learning

Explore the wetlands by boat with the Southeastern's Turtle Cove Environmental Research Station that provides educators and students with problem-based, real-world science learning opportunities. Experience firsthand how instruction must change to support next-generation science standards.

*Lunch, transportation, and supplies provided.*

### Monday, April 7

**8:30 AM – 2:00 PM**

#### Building for the Future: Going Green

After the devastation of Katrina, Global Green, in partnership with Brad Pitt, made a commitment to sustainable building as the city recovered. Tour the Holy Cross Project Visitor Center, a home in the lower Ninth Ward, to learn about its green elements and systems. Get ideas for your own district with a school visit that incorporates "green" strategies to support healthier classrooms, protect the environment, reduce carbon emissions, and save the district money.

*Lunch, transportation, and admission provided.*

**9:00 AM – 2:30 PM**

#### Weather as a Lesson: NOAA Tour

Tour the National Oceanic and Atmospheric Administration (NOAA), a federal agency focused on the condition of the oceans and the atmosphere, and discover the multitude of resources they have developed to support K-12 education. Plus, hear a presentation by school leaders about the technology policies and practices they put in place to successfully weather storms that have struck their districts.

*Lunch and transportation provided.*





# IGNITE

## NATIONAL CONNECTION

Ignite is a special program for those who've produced excellent work in their districts. Ignite is a special program for those who've produced excellent work in their districts. Ignite is a special program for those who've produced excellent work in their districts.

### IGNITE IS A SPECIAL PROGRAM FOR THOSE WHO'VE PRODUCED EXCELLENT WORK IN THEIR DISTRICTS

Brought to you in partnership with state school boards associations, National Connection brings new and expanded resources to keep your board/superintendent team on the leading edge of American public education.


Sign up for National Connection services today and bring your district the full slate of new resources. National Connection districts receive a discount on Annual Conference registration fees.

For more information, visit [www.nsba.org/getconnected](http://www.nsba.org/getconnected).

### Saturday, April 5

10:00 AM – 11:30 AM


#### Education in the Year 2025

 The world of learning continues to evolve toward a resilient learning ecosystem in which "school" will take many forms, learners and their families will create individualized learning playlists, and radical personalization of learning approaches and supports will become the norm. What does the emergence of a vibrant and adaptive learning ecosystem mean for the way you operate your schools, how teachers teach, and how school leaders interact with their communities? What are the opportunities? Join us as we explore the future and see how it unfolds in the vast world of education.

**Presenter:** Katherine Prince, Senior Director of Strategic Foresight, Knowledge Works

1:30 PM – 2:45 PM


#### Why Engaging the Public Is Imperative — Messaging on the Value of Public Education — Public Engagement Toolkit

 Feeling frustrated when you try to communicate to your community the great work your school district is doing? Is the press telling a story that focuses on what's wrong and not on what's right in public education? Learn how to positively influence the conversation and build support for your district's efforts, what it takes to improve the community mindset about public education, and how you can make a difference.

**Presenters:** Staff, National School Boards Association

3:45 PM – 5:00 PM

#### The Big Legal-Easy: Timely Analysis with NSBA's Legislative and Legal Experts — Federal Insider


 Laws, regulations, rules, and rulings coming out of the federal government are impacting school districts with increasing frequency, and it's important for school boards to be aware of, influence, and efficiently implement these mandates. Get an update on current federal mandates and learn how *Federal Insider*, available to all National Connection districts, will help you monitor federal happenings, participate in the process, and effectively comply with federal mandates.

**Presenters:** Lucy Gettman, Director, Federal Programs; Mark Blom, Staff Attorney, National School Boards Association

### Sunday, April 6

1:30 PM – 2:45 PM

#### What Would You Do? School Board Leadership Resource Center

 Here's an opportunity to learn from others and test your ideas. Guided by a facilitator, you'll be presented with real issues and challenges faced by local school boards every day and asked to talk about how you would handle these difficult situations. A panel of trainers will offer guidance and provide resources to help you deal with these situations in the future.


*This interactive session is sponsored by American School Board Journal.*

**Facilitator:** Kathleen Vail, Director, Editorial Services, National School Boards Association

### Monday, April 7

9:30 AM – 10:45 AM


#### Grant Writing Nuts & Bolts — Money-Saving Resources

 Obtaining grant funding requires the right mix of focus, concept, creativity, and the ability to follow rules. Scott Tracy, founder of RocketFunding, will highlight resources available through this grants workshop and provide hands-on training to help your district secure the funding you need to make a difference in the lives of your students.

**Presenter:** Scott Tracy, Founder, RocketFunding

12:30 PM – 1:45 PM

#### Success Factors for School Board Governance School Board Leadership Resource Center

 What does good governance look like? It takes on many forms. Explore good governance and what it means for the success of a school district and its mission. Hear from school districts about their success, along with the editors from *American School Board Journal* who have explored these districts and analyzed their successes.

**Presenters:** Various School Districts and *American School Board Journal* Editors

CUBE programming will focus on key issues in urban school board governance and advocacy ranging from the dropout crisis to making urban voices heard at all levels of government.



Forte-Brown



Henderson



Singleton

## Saturday, April 5

**11:45 AM**

### Welcome

Minnie Forte-Brown, Chair, CUBE Steering Committee, NSBA Director and Member, Durham (N.C.) Public Schools Board of Education

**11:45 AM – 1:45 PM**

### Lunch & Keynote Presentation

#### From Brown v. Board to Race to the Top: An Overview of the State of Public Education

*This session is for CUBE registrants only – pre-registration and additional fee are required.*

Wade Henderson, President & CEO, Leadership Conference on Civil and Human Rights and the Leadership Conference Education Fund

It has been 60 years since the watershed Supreme Court decision in Brown v. Board of Education. Where do we stand now? What are the strengths of urban education today, and what are the best strategies for facing current challenges as we move forward?

**2:30 PM – 4:30 PM**

#### Using Data to Identify Student At-Risk for Dropping out of School

*Open to all NSBA Annual Conference attendees.*

While progress on dropout rates is encouraging, a deeper look at the data reveals that gains in graduation rates and decline in dropout rates occurs unevenly across states and subgroups of students (e.g., economically disadvantaged, African American, Hispanic, students with disabilities, and students with limited English proficiency). As a result, large “graduation gaps” remain in many districts among students of different races, ethnicities, family incomes, disabilities, and limited English proficiencies. In this session, participants will learn how to identify the warning signs for students at risk of dropping as early as the sixth grade. In addition, you will be provided successful intervention strategies for addressing high school dropout rates and increasing the high school graduation rate.

*This session is a joint endeavor of NSBA's Council of Urban Boards of Education (CUBE), National Black Caucus (NBC), National Hispanic Caucus (NHC), and National Caucus of American Indian/Alaska Native (NCAIAN).*

**5:30 PM – 9:00 PM**

### CUBE Urban Night Out

*This event is for CUBE registrants only. Personal invitations will be sent prior to this event.*

## Sunday, April 6

**8:00 AM – 9:45 AM**

### CUBE Annual Business Meeting and Breakfast

*This session is for CUBE registrants only – pre-registration and additional fee are required.*

During this session, CUBE districts meet to consider nominations, elect new Steering Committee members, and discuss issues of concern to the membership. CUBE members and district members interested in learning more about CUBE are encouraged to attend.

**2:45 PM – 5:00 PM**

### Keynote Presentation With All Deliberate Speed: Enacting Board Policy to Achieve Racial Equity

*This session is for CUBE registrants only – pre-registration and additional fee are required.*

Glenn Singleton, President/CEO, Pacific Educational Group

Sixty years after the U.S. Supreme Court handed down its unanimous and historic ruling in Brown v. Board of Education (1954), schools in this country remain separate and unequal when it comes to meeting the needs of ALL students. Sadly, racial disparities in achievement, suspension and graduation rates are as present today as they were when eight-year old Linda Brown was first denied access to her Topeka, Kansas, neighborhood school in 1954. In some urban school districts, however, we are witnessing an intentional, unapologetic focus on achieving racial equity. In this session, internationally recognized author and educator Glenn Singleton will facilitate a Courageous Conversation that spotlights effective school board-led policies and practices from across the nation that keep the spirit of “Brown” alive and the promise of racial equality a priority.

*All of CUBE programming will be held at the New Orleans Ernest N. Morial Convention Center. Pre-registration and additional fee are required for CUBE's Saturday luncheon, Urban Night Out, and Sunday all day programming. See page 23.*

The NSBA Council of School Attorneys (COSA), the national network of attorneys representing K-12 public school boards, presents its annual School Law Seminar at the New Orleans Marriott April 3-5, 2014. School attorneys convene at the Seminar to discuss the latest legal issues facing public schools.



Guercio



Lhamon



Schafer

Kicking off this year's Seminar will be a keynote address given by U.S. Department of Education Assistant Secretary for Civil Rights **Catherine Lhamon**. She heads the Department's Office for Civil Rights, which enforces federal civil rights laws applicable to public schools.

Attendees will see COSA's mission in action as highly respected school attorneys provide leadership in legal advocacy for public schools through interactive sessions on hot topics in education law geared toward school attorneys. Attorneys can earn up to 11.5 hours CLE, including 1.5 hours of ethics.

Join COSA Chair **Allison Schafer** of the North Carolina School Boards Association, and COSA Chair-Elect **Greg Guercio** of Guercio & Guercio, LLP, for a deep look at complex school law issues facing school attorneys. Live seminar sessions are supported by written papers, which are invaluable resources for school attorneys.

The School Law Seminar will begin with work-alike group meetings and early bird sessions on Thursday, followed by the opening general session featuring Assistant Secretary Lhamon starting at 4:30 PM. Sessions will continue through noon on Saturday. Our speakers will tackle breaking school law issues such as:

- The National School Law Docket and NSBA Advocacy Work on Behalf of Public Schools
- Labor Relations and Collective Bargaining
- Contracting and Procurement
- Voucher Litigation
- Student Records
- Accommodating Students with Disabilities
- Special Education Due Process
- Bullying and Harassment
- Religion and Public Schools
- Legal Ethics
- And much more!

All programming is hosted at the New Orleans Marriott, 555 Canal Street. Watch for new session information on the Council's website at [www.nsba.org/cosa](http://www.nsba.org/cosa).

## Thursday, April 3

**8:30 AM – 2:00 PM**

NSBA Member State Association Counsel Luncheon Meeting

**10:00 AM – 2:00 PM**

In-House Counsel Luncheon Discussion Meeting

**2:30 PM – 4:15 PM**

Concurrent Early-Bird Sessions

**4:30 PM – 6:00 PM**

Opening General Session -- Keynote Address by Catherine Lhamon, Assistant Secretary for Civil Rights, U.S. Department of Education

## Friday, April 4

**7:30 AM – 9:00 AM**

Continental Breakfast

**8:15 AM – 4:30 PM**

Morning General Session and Afternoon Concurrent Sessions

**4:45 PM – 6:00 PM**

School Law Seminar Reception

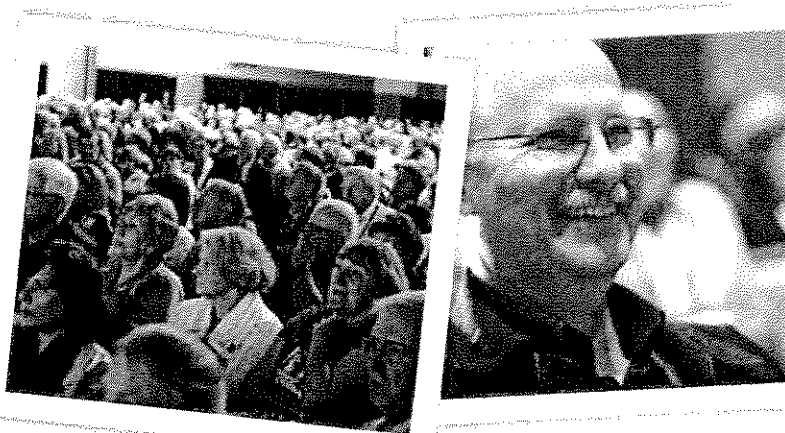
## Saturday, April 5

**7:30 AM – 9:00 AM**

Continental Breakfast

**8:15 AM – 12:15 PM**

COSA Business Meeting, Elections, & Morning General Session





# MOTIVATE

## LEARN AND DISCOVER

Pre-registration is required for all meal events. See registration form on page 23

### Saturday, April 5

#### NOON – 2:00 PM

#### National Caucus of American Indian/Alaska Native School Board Members Luncheon

Hilton New Orleans Riverside

Check the Website for updates.

#### NOON – 2:00 PM

#### Best Practices for School Leaders Luncheon

New Orleans Convention Center

Learn about leadership and district best practices with the winners of the 2014 Magna Awards. Sponsored by Sodexo, the Magna luncheon celebrates the spirit of innovation and excellence in public education. Attend this special event and be inspired to take what you hear and learn back to your districts. This is a highly popular luncheon so be sure and register early!



NETWORKING

*"Great conference, a MUST for any board member. You will find helpful sessions and "you are not alone" with what you face within your school system. The networking is great!"*

Steve Templeton, Boone County, Kentucky

### Sunday, April 6

#### 8:00 AM – 9:30 AM

#### National Hispanic Caucus of School Board Members Breakfast

New Orleans Convention Center



For 25 years, **Maria Hinojosa** has helped tell America's untold stories and brought to light unsung heroes in America and abroad. Serving as anchor and managing editor of her own long-running weekly NPR show, *Latino USA*, and anchor of the Emmy Award-winning talk show *Maria Hinojosa: One-on-One*, she has informed millions of Americans about the fastest growing demographic in our country.

Throughout her career, she has helped define the conversation about our times and our society with one of the most authentic voices in broadcast.

#### NOON – 2:00 PM

#### National Black Caucus of School Board Members Luncheon

Hilton New Orleans Riverside



Acclaimed *Washington Post* reporter, journalist, and biographer **Wil Haygood** has explored the social and historical dynamics of this country as few modern chroniclers have done, in books, magazine articles, and award-winning newspaper coverage. His most recent project, *The Butler*, which stars eight Oscar-winning actors, is the story of White House butler Eugene Allen, who had served no less than eight presidents, from Harry Truman to Ronald

Reagan — and in so doing became a "discreet stagehand who for three decades helped keep the show running in the most important political theatre of all."

#### NOON – 2:00 PM

#### Education Technology Luncheon: School 2.0: Building the Schools We Need

New Orleans Convention Center



**Chris Lehmann**, Founding Principal of the Science Leadership Academy in Pennsylvania, will share his insights.

Hosted by the Technology Leadership Network.

# NETWORK

CONFERENCES, NOW AN IMPACT

## BECOME A CAUCUS MEMBER!

NSBA has established three Caucuses to foster national level leadership and attention to the achievement issues faced by so many students today. Caucus membership is open to anyone interested in meeting and addressing the educational needs of racial and ethnic students in our communities.

National School Boards Association



Black Caucus of School Board Members

**NEW! Special conference offer:**

Become a member through  
June 30, 2014, for just \$30.

National School Boards Association



American Indian/Alaska Native  
Caucus of School Board Members

**NEW! Special conference offer:**

Become a member through  
June 30, 2014, for just \$15.

National School Boards Association



Hispanic Caucus of School Board Members

**NEW! Special conference offer:**

Become a member through  
June 30, 2014, for just \$30.

This caucus membership special offer is open only in conjunction with Conference Registration until March 21, 2014. This discounted rate is offered only to school board members who have not previously belonged to the respective caucus being joined. After March 21, 2014, membership fees will be charged at the regular rate. Membership status is granted from the join date until June 30, 2014. For more information about each Caucus, please visit [www.nsba.org/caucuses](http://www.nsba.org/caucuses).

National School Boards Association



Council of Urban Boards of Education

The Council of Urban Boards of Education (CUBE) is NSBA's program supporting urban school boards and fostering effective leadership for excellence and equity in public education, with a specific focus on underrepresented students. CUBE provides educational opportunities that engage urban school districts and district leaders, working through their state school boards association, while addressing challenges in urban centers.

National School Boards Association

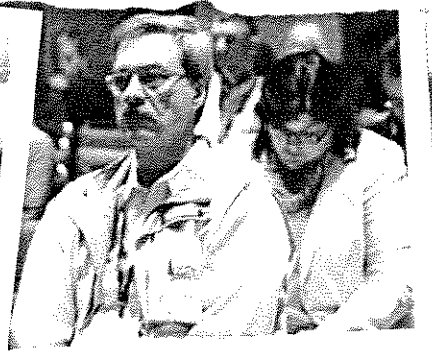


Council of School Attorneys

The Council of School Attorneys (COSA) is the only national advocacy organization comprised of attorneys representing school boards. COSA has nearly 500 of the nation's most influential school attorneys, most of whom are in private practice and represent multiple districts.

# EXPLORE

## THE NSBA EXPOSITION



### PLAN AHEAD!

To find out who's going to be at the NSBA Exposition, visit the Annual Conference website at [www.nsba.org/conference](http://www.nsba.org/conference) for a comprehensive list of companies as well as a searchable database by product.

10:00 AM – 4:00 PM

#### **Exclusive Exhibit Hall Only:**

11:30 AM – 1:30 PM

2:45 PM – 3:45 PM

11:30 AM – 4:00 PM

#### **Exclusive Exhibit Hall Only:**

11:30 AM – 1:30 PM

2:45 AM – 3:45 PM

### EXCITING NEW CAMPUS FORMAT!

### YOU'LL FIND EXCITING NEW AREAS TO LEARN AND COLLABORATE:

#### **Student Union**

Relax and recharge in between learning experiences.

#### **Study Halls**

Pop in for an interactive 30-minute upload of the latest knowledge on hot topics, led by experts and their school district clients. We've more than doubled the number of Study Halls held from 2013 and will offer sessions during exclusive hours.



**Drum Circle** — Sponsored by Namm Foundation  
**Back by popular demand!** Join us for an interactive drum circle experience. Revive, renew, and realize your own creative potential through the power of music. Experience some basic facilitation techniques used for building camaraderie and support, reducing stress, and empower student achievement. No experience necessary.



## BACK BY POPULAR DEMAND!

### Relaxation Station

Take a break at the Relaxation Station and enjoy a complimentary massage!

### The Green Zone

The Green Zone has expanded in 2014 to include over 28 booths! Discover how greening your schools doesn't just save money, but fundamentally changes how students learn. Find out how you, as a school leader, can make a commitment to advance a green initiative in your school and engage your community at the same time.

### Music and Arts Main Street

Waltz down to find companies who will offer arts and music programs that you can establish in your district. No need to cut these valuable programs when you will find cost-saving alternative solutions here!

### Technology Innovation Pavilion

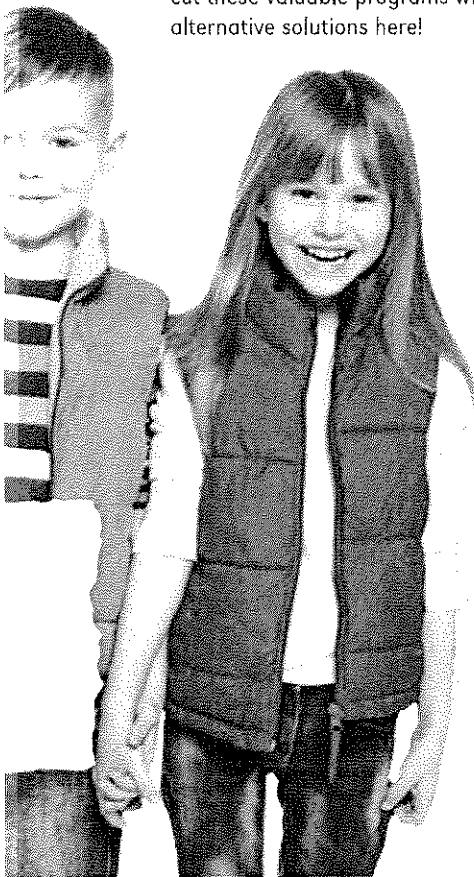
The education market is bursting with new products driven, in part, by Common Core Standards. Don't miss your chance to meet emerging businesses and take home ideas you won't see anywhere else! Make a visit to the Technology Innovation Pavilion a top priority.

### Cutting-Edge AveNew

Be the first in your district to meet the newest companies and see the latest and greatest products on the block! This special area is dedicated to start-up businesses that have never exhibited at a national trade show and want to debut their state-of-the-art products and services to you specifically!

### Marketplace

Finally, do some shopping at the ever-popular NSBA Marketplace — the only location on the exhibit floor where you can purchase and take home the products these specific vendors are offering.



*"It's a great thing! Love meeting with people from different parts of the country, learning new skills, techniques, strategies. Excellence in the Classroom begins with Excellence in the Boardroom!"*

Maureen Cotter, South Kingstown, Rhode Island

For more information and to register, visit [www.nsba.org/conference](http://www.nsba.org/conference) 19



## Schedule-at-a-Glance

### Friday, April 4

|                   |   |
|-------------------|---|
| 8:00 AM – 6:00 PM | Registration  |
| 9:00 AM – NOON    | Pre-Conference<br>Half-Day (Morning)<br>Workshops   |
| 9:00 AM – 4:30 PM | Pre-Conference<br>Full Day Workshop                 |
| 1:30 PM – 4:30 PM | Pre-Conference<br>Half-Day (Afternoon)<br>Workshops |

### Saturday, April 5

|   |                                     |
|---|-------------------------------------|
| 6:30 AM – 5:00 PM   | Registration                        |
| 8:00 AM – 9:30 AM   | General Session,<br>Thomas Friedman |
| 10:00 AM – 11:30 AM                                       | Sessions                            |
| 10:00 AM – 4:00 PM  | Exhibit Hall                        |
| Exclusive Hours: 11:30 AM – 1:30 PM;<br>2:45 PM – 3:45 PM |                                     |
| NOON – 2:00 PM  | Luncheons                           |
| 1:30 PM – 2:45 PM   | Sessions                            |
| 3:45 PM – 5:00 PM   | Sessions                            |

### Sunday, April 6

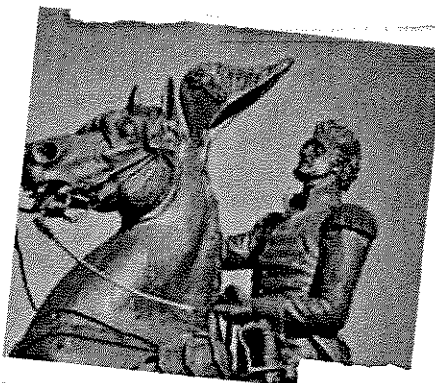
|   |                                      |
|---|--------------------------------------|
| 7:30 AM – 4:30 PM   | Registration                         |
| 8:00 AM – 9:30 AM   | Breakfast Event                      |
| 8:00 AM – 9:30 AM   | Sessions                             |
| 10:00 AM – 11:30 AM                                       | General Session,<br>Sir Ken Robinson |
| 11:30 AM – 4:00 PM  | Exhibit Hall                         |
| Exclusive Hours: 11:30 AM – 1:30 PM;<br>2:45 PM – 3:45 PM |                                      |
| NOON – 2:00 PM  | Luncheons                            |
| 1:30 PM – 2:45 PM   | Sessions                             |
| 3:45 PM – 5:00 PM   | Sessions                             |
| 5:15 PM – 5:45 PM   | Drum Circle                          |

### Monday, April 7

|                    |                            |
|--------------------|----------------------------|
| 7:30 AM – NOON     | Registration               |
| 8:00 AM – 9:00 AM  | Morning General<br>Session |
| 9:30 AM – 10:45 AM | Sessions                   |
| 11:00 AM – NOON    | Table Topics               |
| 12:30 PM – 1:45 PM | Sessions                   |
| 2:00 PM – 3:30 PM  | Closing General<br>Session |

For the most up-to-date conference information, visit [www.nsba.org/conference](http://www.nsba.org/conference)

# IMAGINE



NEW

# ORLEANS

**Imagine meeting in a city where cultures collide in a brilliant explosion of flavors, emotions, and sounds.**

New Orleans is the birthplace of jazz, home to Creole cuisine, and rich with history and culture. It is centrally located with a walkable downtown and world-class convention facilities. With more than \$1.57 billion worth of improvements to the city in 2013, New Orleans remains an authentic destination, a place like no other. It's a place of chefs and delectable cuisine and a unique blend of French, Spanish, Caribbean, and African cultural influences in our architecture, food, people, and music. With more than 1,300 restaurants, the city offers one of the most incredible – and incredibly diverse – concentrations of exceptional dining and unforgettable cuisine in the world. Because most of the city's restaurants, attractions, tours, accommodations, and event venues are within walking distance of each other, it's easy to get around the "Big Easy" and is the perfect setting for networking. Within the 12-blocks of the historic French Quarter, come enjoy the charm of New Orleans, all while attending a successful meeting in the Crescent City, Sportsman's Paradise...the Big Easy. New Orleans combines big city choices with the small town friendliness. Your exploration of the many sensory extravaganzas that endure in the unique city of New Orleans begins here – **enjoy the journey and laissez les bons temps rouler – let the good times roll!**